

FINANCIAL MANAGEMENT

Payroll: Authorization

The employment of all certified and classified staff must be approved by the Board of Trustees. Upon authorization of employment, administration is under obligation to pay for services rendered. The District may act on behalf of individual staff to deduct a certain amount from a staff member's salary warrant and remit an agreed amount to a designee of the staff member. No deductions may be made from the wages of a staff member except for federal and state income taxes, social security, medical insurance and state retirement, without the consent of the employee or a legally administered wage attachment.

Legal Reference:

20-4-201, MCA
20-4-301, MCA

Employment of Teachers and Specialists by Contract
Duties of Teachers

Policy History:

Adopted on: April 14, 1998