

**ADMINISTRATION**

Employment Restrictions for Administrative Personnel

Time taken from the regularly assigned work schedule for such outside paid activities as consulting, college teaching, lecturing, or other outside work shall be subject to prior approval by the District Superintendent.

The amount of time lost to the district will be, but is not restricted to be: deducted from vacation time; granted as additional personal leave as specified by a written contract; or that time prorated to a dollar amount and that amount deducted from the next regularly scheduled pay period.

Time taken from the regularly assigned work schedule for non-paid activities shall follow the format established above.

Policy History:

Adopted on: December 9, 1997