

BOARD OF TRUSTEES

Duties of Individual Trustees

The authority of individual Trustees is limited to participating in actions taken by the Board as a whole when legally in session. Trustees shall not assume responsibilities of administrators or other staff members. The Board or staff shall not be bound by an action taken or statement made by an individual except when such statement or action is pursuant to specific instructions and official action taken by the Board.

Trustees shall review the agenda and any study materials distributed prior to the meeting and be prepared to participate in the discussion and decision-making for each agenda item. Each school in the District must be visited each fiscal year by Trustees to examine its management, conditions, and needs. Trustees are to share this responsibility.

Each member is obligated to attend Board meetings regularly. Whenever possible, each Trustee shall give advance notice to the Chair or Superintendent of his/her inability to attend a Board meeting. A majority of the Board may excuse a Trustee's absence from a meeting if requested to do so.

The Board shall declare a Trustee position vacant after three (3) consecutive unexcused absences from regular Board meetings or if the Trustee has been absent from the District for sixty (60) consecutive days.

Cross Reference:	1113	Vacancies
	1455	Absences of Board Members
Legal References:	20-3-301, MCA	Election and term of office
	20-3-308, MCA	Vacancy of Trustee position
	20-3-324(21), MCA	Powers and duties
	20-3-332, MCA	Personal liability of Trustees.

Policy History:

Adopted on: September 10, 1996

Revisions adopted on: December 9, 1997