

BOARD OF TRUSTEES

Officers and Their Duties

The Board annually elects a Chair, a K-12 Vice-chair and a 9-12 Vice-chair. The duties of the officers are defined as follows:

The Chair shall preside at all Board Meetings and sign all papers and documents as required by law and as authorized by the action of the Board. The Chair shall conduct the meeting in the manner prescribed by the Board's policies, provided that the Chair shall have the full right to participate in debate without relinquishing the Chair and shall have the right to vote on all matters put to a vote.

The Chair may call a special meeting subject to the provision for Special Meetings.

The Chair may close a meeting during the time the discussion relates to a matter of individual privacy and then if and only if the Chair determines that the demand of individual privacy clearly exceeds the merits of public disclosure.

The Chair will strive to keep all Trustees informed regarding correspondence and issues which are brought to his/her attention. The Chair represents the Board to the community.

The Chair will appoint members to serve on committees created by the Board.

Legal Reference:	§ 20-3-321(2), MCA	Organization and officers
	§ 20-3-351, MCA	Number of trustee positions in high school districts
	§ 20-3-352, MCA	Request and determination of number of high school district additional trustee positions – nonvoting trustee

Policy History:

Adopted on: September 10, 1996

Revisions adopted on: December 9, 1997

Revised at PN&P Committee on January 25, 2012 and posted for public comment

Approved on: March 13, 2012