

MISSOULA AREA CENTRAL LABOR COUNCIL SCHOLARSHIP FUND

SCHOLARSHIP PROCEDURES AND RULES

The Missoula Area Central Labor Council Scholarship Fund awards scholarships as follows:

NUMBER OF AVAILABLE SCHOLARSHIPS:

- 1) Three (3) \$500.00 Scholarships to an accredited Montana University or College
- 2) Three (3) \$250.00 Scholarships to an accredited Montana College of Technology
- 3) One (1) \$500.00 "Bill Potts Memorial" Scholarship to either an accredited Montana University, College or College of Technology

QUALIFICATIONS:

- 1) The student or a parent must currently be a member "in good standing" of a labor union that is affiliated with an AFL-CIO affiliated labor union or a Local affiliated with the United Brotherhood of Carpenters and Joiners of America.
- 2) The student or a parent must have been a member of their union for at least one year.
- 3) The Union member must reside in or be employed in Granite, Mineral, Missoula or Ravalli Counties.
- 4) The student must be planning to attend a post-secondary school located in Montana.
- 5) The student must be a graduating high school student when application is being made for the College or University scholarship.
- 6) The student may be a graduating high school student or a current vocational-technical student when application is made for the College of Technology Scholarship.
- 7) Any student (high school senior, college or college of technology) may apply for the Bill Potts Memorial Scholarship.

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RULES:

- 1) Applicants for College/University Scholarships and the Bill Potts Scholarship must submit a complete application by April 15th.
- 2) Applicants for College of Technology Scholarships must submit complete applications by April 15th if they are graduating high school students or two months prior to the beginning of the next quarter or semester if the applicant is currently enrolled in a College of Technology.
- 3) A complete application includes:
 1. Completed application form
 2. At least three (3) letters of reference
 3. The essay as described in the application
 4. Certification of Union membership of the student or a parent
 5. An official school transcript including SAT or ACT scores

SELECTION CRITERIA AND AWARD PROCESS:

- 1) Selection of winning applicants shall be made on the basis of academic achievement, work experience, letters of reference and the student's essay. Selection of the Bill Potts Scholarship winner will also take into consideration the student's community involvement and volunteer service. Incomplete applications will not be considered. It is the applicant's responsibility to make sure all application materials are submitted to the Scholarship Committee.
- 2) The applications shall be reviewed by the Scholarship Committee and recommendations for awards forwarded to the Council for concurrence. The Scholarship Committee shall endeavor to make recommendations to the Council at the Council's May delegate meeting. Not all available scholarships will be awarded if there are not enough qualified applicants. Under special circumstances the Scholarship Committee may recommend and the Council may award additional scholarships.
- 3) Persons who may be conceived as biased for or against any applicant will be excused from the review process. In particular relatives of applicants or applicants themselves are ineligible to review applications.
- 4) Monetary awards are made directly to the Montana educational institution the student will be attending.