

Missoula County Public Schools  
Board of Trustees 1230  
Committees

The Board may create Board committees as deemed necessary or useful. All committees created by the Board to serve a clear public and governmental purpose shall comply with the open meeting laws.

Committees of the Board may be created and their purposes defined by a majority of the Board. The Board Chairman shall appoint trustees to serve on such committees. Trustees serving on committees shall be limited to fewer than one-half (1/2) of the Board. Committee decisions or recommendations shall be made only by a quorum of those trustees appointed to the committee.

The purpose of the Board of Trustee Committees is to facilitate the work of the Board through sharing total Board responsibility by individual members. Committee members carefully study issues and work out details for recommendation to the full Board. Action that is binding on the Board of Trustees can never be taken in committee sessions. The Board Chair will serve as ex-officio to all committees unless specific committee assignments are desired by the Chair. It is not necessary for the Clerk of the Board to be in attendance at Committee meetings.

Prior to preparation of the committee agenda, the Committee Chair shall discuss agenda items with the Superintendent or designee, thereby setting the agenda. The Superintendent/designee shall appoint a person to take minutes at Committee meetings. At each meeting of the Committee, minutes from the previous Committee meeting will be reviewed, revised if need be, and approved by the Committee.

Committee minutes will be posted on the website following approval by the Committee and will not be discussed at regular Board meetings.

Committee meetings shall be publicly advertised in the same manner as regular and special meetings of the Board. Public notice shall include contact information and a request for two (2) days advance notice from anyone wishing to attend the meeting who needs accommodations for a disability.

Legal Reference:

2-3-203, MCA Meetings of public agencies and certain associations of public agencies to be open to public B exceptions  
*Bryan v. Yellowstone* (2002), 2002 MT 264  
*Crofts v. Associated Press* (2004), 2004 MT 120  
*Boulder Monitor v. Jefferson High School Dist. No. 1*, 2014 MT 5.

Policy History:

Presented to PN&P Committee for minor change on July 27, 2005

Adopted with revisions: August 9, 2005

Minor revisions presented at PN&P Committee meeting on May 31, 2006

Adopted with revisions: June 13, 2006

Revision in process due to litigation: January 2007

Presented to PN&P Committee on May 28, 2008 for first reading.

Adopted on: August 12, 2008

Revision at PN&P on September 29, 2010 and posted for public comment.

Approved on: December 14, 2010

Revision at PN&P on February 26, 2014 and posted for public comment.

Approved on: April 8, 2014

Suspended on: April 14, 2015

Revision at first reading on August 9, 2016 and posted for public comment.  
Approved at second reading on September 13, 2016.