

## FIRST-AID AND EMERGENCY WASHING FACILITIES

Standards for First-Aid and Emergency Washing Facilities are established by MCA 50-71-312 and ARM 24.30.3521.

### First-Aid Trained Personnel:

First-aid trained personnel must be available at each work site (e.g., each school, administration office, food service facility, etc.) to provide quick and effective first-aid to employees that become injured or ill while on the job.

### First-Aid Supplies:

- First-aid supplies must be readily available.
- Each school should post the location of their first-aid kits on the safety bulletin board. If first-aid kits are not clearly visible, a sign shall be posted indicating their location.
- During employee orientation, each employee should be shown the location for the first-aid kits in their building or work area.

Except for the instances where another person is designated, the building principal or building supervisor is designated to ensure that the first-aid kits are properly maintained and stocked.

Emergency telephone numbers and emergency procedures will be strategically located, such as on the first-aid kits, near telephones, on the safety bulletin board and at other areas where appropriate.

First-aid supplies should be appropriate to

- The occupational setting – e.g., school building, food service facility, maintenance, etc. The response time of your emergency medical services should determine the needed supplies. **Note:** First-aid kits from your local retailer or safety supplier should be adequate for most MCPS facilities.
- First-aid supplies must be easily accessible to all employees.
- First-aid kits that are accessible to students must not include any container or product that bears the warning “Keep out of Reach of Children”.

### First-Aid Kits:

- **Procedure:** District Department must provide first-aid kits in work areas. Basic locations include: Science Labs, Health Room/Office area, Industrial Arts, Kitchen, Training Room, Maintenance, etc. First-aid supplies are available from the District Warehouse.
- **Responsible Employee:** The site manager is responsible to designate an individual to maintain and stock the department’s first-aid kits.
- **Accessible:** First-aid kits shall be readily available and accessible
- **On Vehicles:** In the absences of readily accessible first-aid supplies in a fixed location, all crew vehicles, cranes, loaders, backhoes, freight trucks, and similar equipment shall be equipped with not less than a ten-package first-aid kit.

### Emergency Washing Facilities:

Make sure emergency washing facilities are functional and readily accessible.

An emergency shower must be provided when there is potential for major portions of an employee’s body to contact corrosives, strong irritants, or toxic chemicals.

Emergency eyewash must be provided when there is potential for an employee’s eyes to be exposed to corrosives, strong irritants or toxic chemicals. (Science department as well as the custodial and maintenance workers.)

Emergency washing facilities should:

- Be located so that it takes not more than 10 seconds to reach.
- Be kept free of obstacles blocking their use.
- Function correctly.
- Provide the quality and quantity of water that is satisfactory for emergency washing purposes.