



Forward Thinking, High Achieving.

*Parents and Students:*

### **Acceptable Use of Technology Agreement Grades 6-8**

Please read together, sign and return this document to the school. This document, identified in Policy 3612 “District Provided Access to Electronic Information Services and Networks,” is also available online at [www.mcpsmt.org](http://www.mcpsmt.org).

**This form must be returned by Wednesday, October 15, 2021 in order for your student’s network account to remain active.** Any student who does not return this form will have their network account deactivated until the completed form is submitted to the school.

#### **Statement of Purpose:**

The Missoula County Public Schools District believes that all students should have access to technology when they act in a responsible, efficient, courteous and legal manner. Internet access and other online services, available to student and teachers, offer a multitude of global resources. Our goal in providing these services is to enhance the educational development of our students.

Acceptable uses of technology are devoted to activities that support teaching and learning. The following are our agreements about the use of technology in MCPS schools:

#### **Terms of Agreement**

Using the computer correctly and responsibly is very important. I promise to follow these rules:

1. I will not harm other people or their work.
2. I will not damage, change or tamper with the hardware, software, settings or the network in any way.
3. I will not interfere with the operation of the network.
4. I will obey copyright laws. I will cite sources.
5. I will not seek, view, send or display offensive messages or media.
6. I will not share my passwords with another person.
7. I will not waste limited resources, such as disk or server space, bandwidth or printing capacity.
8. I will not trespass in another’s folders, work or files.
9. I will not use my personal email account or any personal electronic device at a school except with the permission of a staff member.
10. I will notify an adult immediately if by accident I encounter materials which violate the rules of appropriate use.
11. I will not use any form of electronic communication<sup>1</sup> to harass, intimidate or bully anyone.
12. I am prepared to be held accountable for my actions and for the loss of privileges if these rules are violated.

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<sup>1</sup>“Electronic communication” means a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular phone, computer, pager, iPod or other mp3 or audio-video players and cameras.

**Use of New Web Tools**

As part of 21st century learning, teachers and students will be using new web tools such as blogs, wikis, podcasts and videocasts. These technologies improve students’ communication and collaboration skills, provide a real audience and extend learning beyond the classroom walls while building digital citizenship skills. The following terms and conditions relate to these new web tools.

1. I will act safely by keeping personal information out of my web projects. I will not give out my family name, email address, home address, school name, city country or other information that could help someone locate or contact me in person. I understand that I am not prevented from providing this information only as necessary to gain authorization for use of the webtool. I will not post identifying photos or videos.
2. I will treat blog and wiki spaces as I would a classroom space, and I will use appropriate and respectful language. I will only post on school-appropriate subjects. If I include pictures on my blog, podcast, videocast or wiki, they will be appropriate.
3. If I post a link in a blog, podcast, videocast or wiki, I will have read that information carefully to be certain that it is appropriate for the school community.
4. I understand that if I fail to follow these guidelines, I may lose the opportunity to take part in the project.

**Student User**

I have read, I understand and I will abide by the Missoula County Public Schools’ Acceptable Use of Technology Agreement and the terms and conditions of the new web tools. I realize that violations may result in my loss of the network and/or Internet access, disciplinary action per the Student Code of Conduct or Student Handbook, and possible legal action.

I will sign my name to show that I will follow these rules.

.....TEAR OR CUT HERE.....

Student Name (print) \_\_\_\_\_

Student Signature \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_

Grade \_\_\_\_\_ Date Signed \_\_\_\_\_

I have read this Acceptable Use Agreement and have discussed it with my child. We agree that by my signature, I give my permission for my student to use the school district’s network and hardware, and access the Internet.

Parent/Guardian Name (print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date Signed \_\_\_\_\_