

**MISSOULA COUNTY PUBLIC SCHOOLS
BOARD OF TRUSTEES
Meeting**

**Tuesday, September 22, 2020 – 6:00 p.m.
Business Building Boardroom**

The Board of Trustees will meet in-person. Due to concerns for public health, safety, and the uncertainty of the potential number of public participants, the public will only be able to join virtually.

Note: If you have questions regarding the agenda, please contact the Superintendent's Office (728-2400, ext. 1026, prior to the meeting).

Board of Trustees: Board Chair Marcia Holland, Jeffrey Avgeris, Grace M. Decker, Vice Chair Diane Lorenzen, Vicki McDonald, Koan Mercer, Wilena Old Person, Sharon Sterbis, Jen Vogel, Vice Chair Ann Wake

AGENDA

1. CALL TO ORDER, WELCOME AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. REVIEW, REVISE, AND APPROVE AGENDA – Action
4. APPROVE MINUTES – Action
 - A. **Board of Trustees Regular Meeting – September 8, 2020** **Page 4**
5. PUBLIC COMMENT/CORRESPONDENCE
 - A. **Public Comment** - Regarding Non-Agenda Items (3 Minutes each speaker)
 - B. **Correspondence** – See attached written correspondence. **Page 7**
6. REPORTS/ANNOUNCEMENTS – Information
 - A. **Health Insurance Trust Fund Report** – Included in the packet is the routine health insurance trust fund report for the month of July and August 2020. **Page 14**
 - B. **Announcements from Superintendent** – Superintendent Rob Watson will report on items of interest.
7. CONSENT AGENDA - In accordance with BP 1420 School Board Meeting Procedure, the Board approves the use of a Consent Agenda to expedite business at the regular monthly meeting. Agenda items dealing with perfunctory, routine matters may also be placed on the Consent Agenda by the Board Chair. Any item on the Consent Agenda may be removed from the Consent Agenda and placed on the regular agenda upon request by any trustee.
 - A. FINANCE, OPERATIONS and MAINTENANCE
 - i. **Topic: Approve Revenue and Expenditure Reports (Elem/Sec)(Action)** – Pat McHugh, Executive Director of Business and Operations **Page 15**
Background: The June 2020, July 2020, and August 2020 expenditure and revenue reports are attached. The warrants are available in the Business Office.
Recommendation: Administration recommends that Trustees approve the attached revenue and expenditure reports.
8. OLD BUSINESS
 - A. TEACHING AND LEARNING

- i. **Topic: Approve In-Person Schedule; Transition Phase (Elem/Sec)(Action)** – Rob Watson, Superintendent **Page 21**

Background: At the August 11 meeting, the Board of Trustees approved the recommendation from the Administration that MCPS restart in-person education in a hybrid (Phase 1) model on August 26. In addition, the Board also approved the establishment of an online (100% virtual) option for any student. that would like an alternative to in-person learning.

At the time of Board approval, it was also stated that the recommendation would be reassessed on a weekly basis and any significant changes or updates will be brought to the Board. The administration also stated that any movement between phases (either moving back to Phase 0 or moving forward to Phase 2) would be brought to the Board for consideration.

MCPS students returned to in-person learning on Wednesday, August 26 in a hybrid model. Under this model, students with last name A-K have been attending school in-person on Tuesdays and Wednesdays and students with last name L-Z have been attending school in-person on Thursdays and Fridays. In that time, MCPS has experienced 3 confirmed COVID-19 cases associated with individuals at two different high schools. Approximately 20% of all MCPS students started their instruction in the MCPS Online Academy on September 8.

The administration has continued to consult with Missoula City County Health Department regarding the restart of school and moving to phase 2. The administration has developed a scheduling plan which defines a gradual transition from the hybrid model to the everyday, every student model over the course of the next seven weeks. The draft schedule and other considerations and rationale are included in the attachment.

Recommendation: Administration recommends that Trustees approve the attached draft schedule for transition to phase 2. This recommendation will be reassessed on a weekly basis with consultation from the MCCHD. Any significant changes to the schedule will be brought to the board for consideration.

9. NEW BUSINESS – Information or Action

A. PERSONNEL, NEGOTIATIONS AND POLICY

- i. **Topic: Approve First Reading of New Board Policy 8205 Procurement of School Food (Elem/Sec)(Action)**– Pat McHugh, Executive Director of Business and Operations **Page 28**

Background: This policy was tabled for clarification regarding the reference to “unprocessed” products. The policy references [7 CFR 210.21 \(g\)](#) which clarifies that food handling and preservation techniques of agricultural products does not cause those products to be considered processed. As such, the food process at the Ag Center is not excluded from the geographic preference of the policy. This policy was recommended by legal counsel to address food procurement requirements and is presented by administration for review and discussion by the board. The proposed policy is attached for approval at the first reading. The policy will be posted for public comment upon approval.

Recommendation: Administration recommends that trustees approve the first reading of Board Policy 8205 Procurement of School Food and authorize posting for public comment. Administration will recommend that trustees approve the policy at the second reading on October 27, 2020.

B. FINANCE, OPERATIONS AND MAINTENANCE

- i. **Topic: FY20 General Fund Update (Information)** – Pat McHugh, Executive Director of Business and Operations **Page 30**

Background: The elementary and secondary summaries of the general fund expenditures for July 1, 2019-June 30, 2020 are attached. The expenditures for the year are also reflected on the attached pie charts. These documents, along with the 2020 Trustees Financial Statement (TFS), 2020 Budget Report, and an updated MCPS General Fund Overview will be reported on the district website.

- ii. **Topic: Bond Expenditure Update** (Information) – Pat McHugh, Executive Director of Business and Operations **Page 37**
Background: An update of the elementary and secondary bond expenditures through August 30, 2020 will be provided. A report is attached hereto.
- iii. **Topic: Technology Fund Update** (Information) – Pat McHugh, Executive Director of Business and Operations **Page 38**
Background: The elementary and secondary summaries of the Technology Fund expenses for July 1, 2019 through June 30, 2020 are attached hereto.
- iv. **Topic: Transportation Fund Update** (Information) – Pat McHugh, Executive Director of Business and Operations **Page 40**
Background: A summary of the Transportation Fund expenses for July 1, 2019 through June 30, 2020 is attached hereto.
- v. **Topic: Building Reserve Fund Update** (Information) – Pat McHugh, Executive Director of business and Operations **Page 41**
Background: The elementary and high school building reserve expenditures through June 30, 2020 are attached hereto.

10. BOARD OF TRUSTEES

A. **Topic: Board of Trustee Vacancy**

11. PUBLIC COMMENT – Regarding Non-Agenda Items (3 minutes each speaker)

12. ADJOURN

MISSOULA COUNTY PUBLIC SCHOOLS

BOARD OF TRUSTEES

Tuesday, September 8, 2020 – 6:00 p.m.

Business Building Boardroom

Board of Trustees Present: Board Chair Marcia Holland, Jeffrey Avgeris, Grace M. Decker, Vice Chair Diane Lorenzen, Vicki McDonald, Koan Mercer, Wilena Old Person, Sharon Sterbis, Jen Vogel, Vice Chair Ann Wake

Board of Trustees Absent: Vicki McDonald

Others Present: Rob Watson, Russ Lodge, Pat McHugh, Dave Rott, Hatton Littman, Amy Shattuck

MINUTES

1. CALL TO ORDER, WELCOME AND ROLL CALL: Meeting was called to order 6:03 p.m. Roll Call: Trustees Holland, Avgeris, Decker, Lorenzen, Mercer, Old Person, Sterbis, Vogel and Wake.
2. PLEDGE OF ALLEGIANCE was said by all.
3. REVIEW, REVISE, AND APPROVE AGENDA – Trustees approved the agenda as written.
4. APPROVE MINUTES – Action
 - A. **Board of Trustees Regular Meeting – August 11, 2020:** Trustee Old Person made a motion to approve the regular meeting minutes from August 11, 2020. Trustee Lorenzen seconded the motion. The motion was approved unanimously by all Trustees present.
 - B. **Board of Trustees Special Meeting – August 20, 2020:** Trustee Lorenzen made a motion to approve the special meeting minutes from August 20, 2020. Trustee Old Person seconded the motion. The motion was approved unanimously by all Trustees present.
5. PUBLIC COMMENT/CORRESPONDENCE
 - A. **Public Comment:** No public comment.
 - B. **Correspondence:** Written correspondence reviewed.
6. COMMUNITY CONNECTION
 - A. Cindy Farr, Health Promotion Division Director for Missoula City-County Health Department, provided a brief report on Missoula's COVID-19 activity including current case numbers, positivity rates, 14-day reproductive rate, and contact tracing efforts.
7. REPORTS/ANNOUNCEMENTS – Information
 - A. **Announcements from Superintendent:** Superintendent Rob Watson reported on the following:
 - Welcomed and introduced Sentinel High School student trustees Daisy Kulina and Malone Ingram. Kulina and Ingram shared a brief report on Sentinel school activities.
 - Brief update on response to COVID-19.
 - Hybrid schedule full remote learning days will be held on Mondays.
 - Missoula Online Academy (MOA) started September 8 with 1960 students which is approximately 20% of the student population. Working to ensure students and parents have login information. Principal Rae Cooper, Asst. Superintendent Russ Lodge, MOA staff and teachers working hard. Food service available to remote students via grab and go meals available at each school.
 - Office of Public Instruction (OPI) announced USDA updated waiver for free breakfast and lunches to all students regardless of their eligibility through Dec. 31st.
 - Child care for afterschool care going well. Lowell Elementary is providing a free afterschool program. Offering limited child care to employees.

- Technology: Chromebook order, purchased with COVID money last spring, has run into shipping issues. Hope to have issues resolved shortly to provide enough devices for one-to-one.
- WiFi hot spots still available and District is exploring contract through Spectrum.
- Hybrid schooling benefits and drawbacks.
 - Benefits: Contract tracing manageable for confirmed cases, fewer students in building allows better management of safety protocols, teachers move through curriculum faster, more in-depth, and Special Ed students seeing a lot more inclusion.
 - Drawbacks: Very staff intensive. Teachers prepare lessons for in-person and remote learning. Requires extra staff. High school and middle school level students only in school 2 days a week, moving through materials quickly creating some concerns
- Parents and staff want predictability. Will present plan to the Trustees on September 22 for the whole quarter that will be consistent but dependent upon case count.

8. CONSENT AGENDA

A. FINANCE, OPERATIONS and MAINTENANCE

- Topic: Ratify Out of District Attendance Agreements:** Chair Holland noted consent agenda items are routine and perfunctory and seen on a regular basis. Trustee Lorenzen made a motion to ratify the out of district attendance agreements. Trustee Old Person seconded the motion. No discussion. No public comment. The motion was approved unanimously by all Trustees present.

9. NEW BUSINESS – Information or Action

A. PERSONNEL, NEGOTIATIONS AND POLICY

- Topic: Approve Personnel Report:** Trustee Lorenzen made a motion to approve the Personnel Report. Trustee Avgeris seconded the motion. No board discussion. No public comment. The motion was approved unanimously by all Trustees present.

B. TEACHING AND LEARNING

- Topic: Approve Montana Office of Public Instruction Discretionary Grant Application:** Amy Shattuck, Federal Programs Director, provided a brief overview of the grant's history and explained the one year extension for an MTSS consultant. Trustee Lorenzen made a motion to approve the OPI Instruction Discretionary grant application. Trustees Decker and Wake seconded the motion. Trustee Decker expressed her approval of the continued support of MTSS, the work already completed, the support is necessary for teachers, and hopes to see more. Chair Holland echoed Decker's comments. No public comment. The motion was approved unanimously by all Trustees present.
- Topic: Approve Enrollments for Early Kindergarten Program:** Russ Lodge, Assistant Superintendent, shared a brief overview of the MCPS Early Kindergarten Program. Trustees Vogel and Decker asked questions regarding the number of students enrolled and the number participating in the hybrid model and/or Missoula Online Academy. Program only funded for 32 students. All are participating in person learning. Trustee Lorenzen made a motion to approve the enrollments for the Early Kindergarten Program. Trustee Old Person seconded the motion. Trustee Decker shared legislation is looking at early kindergarten and preparing a bill. No public comment. The motion was approved unanimously by all Trustees present.

10. BOARD ACTION

- Topic: Declare K-12 Trustee District Seat Vacant, and Direct Process for Filling Vacancy on the Board:** Chair Holland thanked Smith for his service as an active and engaged trustee. Pat McHugh explained the process and timeline for filling the vacant seat. Chair Holland and the Trustees determined the timeline:

- Application information made available – September 10, 2020

- Application materials due to the superintendent's office – September 18, 2020
- Board meeting to interview candidates – October 13, 2020
- New trustee is seated – October 27, 2020

Trustee Lorenzen made a motion to declare K-12 Trustee District seat vacant and approve the process for filling the vacancy. Trustee Old Person seconded the motion. Trustees Mercer and Sterbis asked questions regarding the time line and if all trustees would vote on the candidate. Chair Holland shared statute inconsistent and clarified all trustees vote. No public comments. The motion was approved unanimously by all Trustees present.

11. PUBLIC COMMENT

- Marissa McClintock inquired what criteria is used for phase shifts.
- Kacee Ballew, President Missoula Education Association, appreciated the Trustees for reading all the public comments and emails from teachers. Ballew re-extended the teachers' invitation to visit classrooms.

12. Meeting adjourned 7:02 pm.

As recording secretary for this Board meeting, I certify these minutes to be a true and correct copy of what was taken at the meeting. _____

Tracy Long, Minutes Recorder

Marcia Holland, Board Chair

Pat McHugh, District Clerk

Missed Public Comment

Christy Meurer <ckmeurer@mcpsmt.org>

Wed, Sep 9, 2020 at 8:10 AM

To: javgeris@mcpsmt.org, Grace Decker <gdecker@mcpsmt.org>, Marcia Holland <meholland@mcpsmt.org>, Diane Lorenzen <dlorenzen@mcpsmt.org>, Vicki McDonald <vmcdonald@mcpsmt.org>, Koan Mercer <kmercer@mcpsmt.org>, Wilena Old Person <woldperson@mcpsmt.org>, Michael Smith <mjsmith@mcpsmt.org>, Sharon Sterbis <sssterbis@mcpsmt.org>, Jen Vogel <jvogel@mcpsmt.org>, Ann Wake <awake@mcpsmt.org>, Robert Watson <rwatson@mcpsmt.org>, publiccomment@mcpsmt.org, Kathryn Ballou <kcballou@mcps.k12.mt.us>

Hello Dr. Watson and Trustees. I was going to make public comment at last night's meeting, however Zoom froze on me and kicked me out at the moment that I needed to raise my hand. I apologize for missing the window!

I am a second grade teacher at Lewis and Clark, and I wanted to speak to the hybrid model and our plans going forward. First of all, thank you so much for acknowledging the benefits of the hybrid model. I really appreciated hearing that you recognize the lowered risk, the higher chance for catching and containing outbreaks, and the idea that it is almost possible for most classrooms to follow the Covid safety precautions under this model. I also greatly appreciated the intent to establish a schedule for the quarter. Knowing where we are headed for a chunk of time (barring getting sent home due to an infection) would be an enormous benefit to teachers and families.

As a teacher, I desperately want all of my students in class all of the time. It is so hard to only have them for two days. That said, it is abundantly clear to me that if I had all 20 students with me all the time, it would be truly impossible to keep them at least 3 feet apart and maintain all of the incredibly important handwashing and disinfecting protocols. So, while I want them back, the truth is that we're in the middle of a pandemic, and we have to put safety first. If we brought all students back, the requirements of handwashing and distancing would slow our day down significantly, and behavior management issues would intensify, creating more challenges for instructional time. And then we'd likely be sent home more often with Covid or with symptoms, creating far more disruption to our instruction and learning.

I think it is best to stay on the hybrid model for at least the quarter. I will do my best to make the very most of the time I have with students and keep us safe so that our community cases can continue to decline. Then, hopefully, we can move into having more students with us once the total cases in our community are very low.

Thank you for your time and consideration,
Christy Meurer

Return to full schedule

Kathleen Wyskiver <kmwyskiver@mcps.k12.mt.us>

Wed, Sep 9, 2020 at 9:38 AM

To: "publiccomment@mcpsmt.org" <publiccomment@mcpsmt.org>

My name is Katie Wyskiver, and I'm a teacher at Hellgate High School. I'd like to share my comments with the board about our return to full classes. I request that the board consider potentially different decisions for elementary/middle school, and high school. I understand the pressing need for some students to return because of child care concerns, and I understand that MCPS administration and the board are carefully considering the health of students, staff and families as well as the difficult situations that finding and funding child care can create.

I believe that the current model is working well at Hellgate, and I would prefer to stay split alphabetically for several reasons. The first is that our students generally can stay home and work on their own without the supervision that elementary and middle school students require. Second, it is easier to direct and physically contain younger students in their various spaces; high school students move about and congregate in different ways. At Hellgate for example, our courtyard is filled with students at lunch. As the weather becomes cooler and those students have to find spaces to eat inside, we will be larger groups gathering to eat. As cooler weather and the holidays approach, data suggests that we will naturally deal with illness and spread, and to continue with our current model could help mitigate those anticipated upcoming waves. If we find the absolute need to bring all students back into schools during that questionable time, it is my suggestion that we hesitate doing so at the high school level. Finally, this alphabetical split is giving me time to really and truly check in with my students. While anxiety/depression/panic can certainly manifest in younger students, I believe that our high school population is especially at risk, maybe just because they can understand the severity and scope of this pandemic more deeply than younger students. Being with them in smaller classes has allowed me to create connections- in the two weeks I was able to have individual conversations about things outside of our class with every single student on my roster. The small class size is allowing high school teachers to be sentinels for the mental health and overall well-being of our students. I'm valuing that very much about our current alphabetical split, and believe that its value would extend through the end of our semester. Our students are adept at using Google Classroom and are learning to manage their work on their own. If a handful of students needed to physically be in the school on "off days"- to access resources, lunches, etc.- I wonder if that handful of students could be brought into common spaces or credit recovery areas to work independently.

And finally, I'd request that when we're finished, the district give strong consideration to a common schedule among our three high schools, so that sharing teachers, students, resources and transportation isn't a jigsaw puzzle at every turn. Data shows that scheduling has little affect on student achievement. I love committees and taking dynamic staff perspective to create district processes, but I feel this needs a decree. Pick a schedule, meet halfway and use Sentinel's- whatever it is, we should be aligned.

Thank you for reading and for your caring consideration of our wellness and our practice.

Sincerely,
Katie Wyskiver

French teacher, Hellgate High School

Sent from Mail for Windows 10

Elementary School Schedule Comments

Jennifer Doherty <jc.doherty79@gmail.com>

Tue, Sep 15, 2020 at 10:04 PM

To: publiccomment@mcpsmt.org

Thank you for the opportunity to provide comments on the important decisions regarding school schedule changes. Thank you for your service on the Board during a very difficult period of time.

As a parent of two Elementary school children currently attending in the hybrid model, I urge you to be cautious and deliberate in your approach to school attendance.

First I want to share that hybrid is working. My husband and I both work full time and have to make arrangements for care on the 3 days our kids are not in-person at the school, yet I think hybrid is the healthiest and a safer option than a 5-day a week schedule. I support continuing the hybrid schedule in hopes that it will allow our schools to remain open through the school year. It's both responsible and forward-thinking.

More than anything parents need consistency so I ask that you make decisions based on the quarter. Changing child care every few weeks is difficult for the parents, kids and child care provider. Having a set schedule for a longer period of time is ideal for planning purposes and to ensure we are all committed to making schools successful.

Thank you again for the opportunity to comment.

Jennifer Doherty

Get our elementary kids back to school FULL-WEEK

Jill MH Taber <jill.michal@gmail.com>
To: publiccomment@mcpsmt.org

Tue, Sep 15, 2020 at 11:01 AM

I am writing in support of full-week, in-person school for our elementary students at MCPS.

1) Our kids rely on school for academic learning as well as social learning. This is lost during online school and suffers when our kids only attend school two days per week.

2) Let's stop making decisions as if the worst is here. Kids are shown to be mostly safe from COVID. For the past six months, we have seen decision after decision made to benefit and "protect" everyone EXCEPT for kids. It's time that changed. Put kids first in Missoula.

Please open MCPS elementary schools full-time, full-week, in-person, NOW. Our kids need it.

Thank you.
Jill Taber

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Jill MH Taber



Public Comment <publiccomment@mcpsmt.org>

Back to school full-time

Matt Stivers

<mcstivers@gmail.com> To:

Tue, Sep 15, 2020 at 9:24 AM

publiccomment@mcpsmt.org

Trustees,

We support going back to school full-time. Our kids are at Rattlesnake elementary. Thanks for your prompt attention to this matter.

Matt & Sarah Stivers

MISSOULA COUNTY
PUBLIC SCHOOLS

Public Comment <publiccomment@mcpsmt.org>

Open our schools !!

Nicole Sobczak <nikkisobczak@icloud.com>

Wed, Sep 16, 2020 at 6:02 PM

To: publiccomment@mcpsmt.org

I strongly disagree with this schedule . It's not fair to our kids that all the other schools In our area have opens up 5 days a week yet we haven't . I noticed the high school schedule as well . This is beyond unfair . The highschool kids don't get the chance to go back until November!!!! What is going on ? My daughter plays volleyball and since her away games are on a Thursday and the busses leave early, she misses one of her classes out of her TWO days since she goes on Thursday and Friday !!! She has reached out to teachers for help and they don't reply . I think this is a joke and they have the right to go back to school !!!

Nikki Sobczak

Sent from my iPhone

Average class size and Delay a return to every person every day at the High Schools

Adriel Shearer <ezra.shearer@gmail.com>

Thu, Sep 17, 2020 at 9:47 PM

To: publiccomment@mcpsmt.org

Good evening,

My father always told me, "There are lies, damn lies and statistics." The average class size number being used to help justify a return to every student every day falls into one of those three categories.

The following are statement of facts that the public has a right to know:

-HHS and SHS added a 6th class to the teaching schedule of each teacher. Many of these added classes have a significantly lower number of students than the classes that had been scheduled previously. This dramatically decreases the average number of students per class.

-Highly specialized, IB, AP, APS, STEM, and other advanced courses have very low average students further decreasing the average number of students.

-Special Education, SLP, ALC and other support and resource classes have very low average students per section. Further reducing the average number of students per section.

I believe it is extremely likely that most students will be in a class of 25-30 students if we go back to every student every day. If the board of trustees or the public is curious to see a more complete picture they can request, through public records or directly from HS building principals to see a "Grid Master Schedule" with seat counts. This will display each classroom and the total number of students in the each class.

Even if you were to believe that average the public also has a right to know the following:

-Many high school classrooms can not provide social distancing for 12-15 students, yet alone the actual average of our mainstream classes of 20-30.

-Many of our high school classrooms have tables, not desks, so students will be sitting 6-8 inches or closer to one another.

The Board of Trustees does not need to decide today what to do on November 9th. There is a world of difference that will occur between now and then. The hybrid model at the HS level is working to prevent a large scale outbreak or super spreader event. Bringing 1200 students into an enclosed space at the beginning of winter seems ill advised. To decide to do so 6 weeks prior to that date when cases are currently increasing exponentially seems unnecessary and reckless. Make a motion to sever the recommendations and reschedule the decision to move the HS to phase two until we have a fuller picture of what cases will look like.

I anticipate there will be an attempt to argue cases that are part of UM should not be considered part of our community. This is an absurd argument as we know that our community is all of us and we certainly know that MCPS students interact and socialize with our UM students. Don't be fooled by this segmentation of our community to justify a reckless decision. It also seems as if the MCCHD is not considering anyone a close contact if they were in proximity prior to the onset of symptoms. This practice dramatically reduces our positive test results as we are not testing asymptomatic people. We know this disease spreads asymptotically.

As a reminder the last confirmed case at Sentinel high school was in the building on September 11th. 11 days prior to your decision to bring back every HS student every day starting on November 9th. I urge you to table this decision until the current surge in cases can be put in its proper context.

The hybrid plan seems to be working. Let's be glad it is.

Ezra Shearer

MISSOULA COUNTY PUBLIC SCHOOLS								
Combined Health Insurance Trust Fund								
As of August 31, 2020								
			ELEMENTARY		SECONDARY		COMBINED	
			Month-to-date	Year-to-date	Month-to-date	Year-to-date	Month-to-date	Year-to-date
			8/01/20-8/31/20	07/01/20-8/31/20	8/01/20-8/31/20	07/01/20-8/31/20	8/01/20-8/31/20	07/01/20-8/31/20
Beginning Cash Balance			\$ 5,828,916	\$ 5,571,297	\$ 10,124,885	\$ 9,966,947	\$ 15,953,801	\$ 15,538,244
Revenues:								
District Contributions								
Eligible & Participating			378,471	750,211	280,126	544,909	658,597	1,295,120
Eligible & Not Participating-Full			58,430	115,784	23,451	45,960	81,882	161,744
Eligible & Not Participating-90%			-	-	-	-	-	-
Eligible & Not Participating-3/4			-	-	-	-	-	-
Eligible & Not Participating-1/2			5,384	10,768	2,356	4,711	7,740	15,479
Employee Contributions								
Prorated Premiums	905		1,346	2,692	673	1,346	2,019	4,038
Employee only	915		15,314	29,201	12,282	22,423	27,597	51,623
Employee & spouse (B)	920		2,249	3,733	2,431	4,301	4,680	8,034
Employee + one child	930		6,751	13,224	3,882	7,331	10,633	20,555
Employee + two or more children	935		14,513	28,295	9,406	17,835	23,919	46,130
Employee + one child+ spouse(B)	940		1,154	2,184	1,318	2,348	2,472	4,532
Employee +two or more children +spouse(B)	945		4,491	8,145	4,095	7,371	8,586	15,516
Employee+Spouse (D)	925		13,008	24,609	12,474	22,451	25,482	47,060
Employee+one child + spouse(D)	950		8,144	16,058	10,723	21,216	18,868	37,274
Employee +two or more children +spouse(D)	955		35,061	69,029	21,499	41,188	56,560	110,217
Unallocated Employer/Employee Premiums/Contributions(A)			-	-	-	-	-	-
Retiree			40,099	80,113	23,701	48,147	63,799	128,261
Cobra Contributions			30,272	33,454	255	510	30,527	33,964
Interest			-	-	-	-	-	-
Flex Refund			-	-	-	-	-	-
APS Refund			-	-	-	-	-	-
Federal Payments -ERRP			-	-	-	-	-	-
Pharmacy Rebates			-	-	-	-	-	-
TOTAL REVENUES			\$ 614,687	\$ 1,187,498	\$ 408,672	\$ 792,047	\$ 1,023,360	\$ 1,979,546
Expenditures:								
Salary & Benefits			-	-	-	-	-	-
Health Insurance Claims			696,139	959,086	491,786	682,347	1,187,926	1,641,433
Reimbursements from stop loss			-	-	-	-	-	-
Stop Loss Insurance			35,633	72,254	23,755	48,169	59,389	120,423
Plan Administration Fees			11,206	22,773	7,471	15,182	18,677	37,955
Flex Plan Contribution			41	82	68	143	109	225
Manage Care(VRI)			-	-	-	-	-	-
Consulting Services			3,916	7,932	2,611	5,288	6,527	13,221
Advance to Flex Plan			-	-	-	-	-	-
Postage			-	-	-	-	-	-
Inservice/Travel			-	-	-	-	-	-
Supplies			-	-	-	-	-	-
TOTAL EXPENDITURES			\$ 746,935	\$ 1,062,127	\$ 525,692	\$ 751,129	\$ 1,272,627	\$ 1,813,256
Net Income (Loss)			\$ (132,248)	\$ 125,371	\$ (117,019)	\$ 40,918	\$ (249,267)	\$ 166,289
Cash Balance August 31, 2020			\$ 5,696,668	\$ 5,696,668	\$ 10,007,865	\$ 10,007,865	\$ 15,704,534	\$ 15,704,534
(A) Consists of employee and employer contributions that have not yet been allocated to the specific revenue accounts								
(B) Spouse has proof of other coverage as well.								
(D) Spouse does not have proof of other coverage.								

MISSOULA COUNTY PUBLIC SCHOOLS

Summary of Revenues and Expenditures - Year-to-Date

For the period July 1, 2019 through June 30, 2020

	Actual	Expenditures			
	Revenues** Year-to-date	Budget	Year-to-date Expenditures	Encumbrances	Budget Balance
ELEMENTARY					
General Fund	\$ 41,173,275	\$ 40,457,147	\$ 41,670,237	\$ 86,402	\$ (1,299,492)
Transportation	4,396,677	4,440,843	3,952,929		487,914
Food Service*	2,197,254		2,192,271	3,203	
Tuition	1,156,473	1,207,534	1,180,609		26,925
Retirement	5,737,945	5,960,388	5,689,505		270,883
Miscellaneous*	5,920,495		7,381,296	695,204	
Adult Education	93,793	145,298	70,306	8,539	66,454
Rental Fund*					
Comp. Absences*	76,299				-
Litigation Reserve					-
Technology Fund	891,653	1,133,054	907,451	158,522	67,082
Flexibility Fund	141	6,959			6,959
Debt Service	6,396,344	6,427,200	6,423,151		4,049
Building Fund*	242,353		16,306,847	7,796,778	
Building Reserve	594,639	2,325,311	845,336	519,148	960,827
Insurance Trust*	7,783,073		7,315,319		
Endowment Fund*	14,905		776		
Extracurricular Fund*	425,394		260,747		
	\$ 77,100,712	\$ 62,103,734	\$ 94,196,779	\$ 9,267,795	

SECONDARY

General Fund	\$ 30,536,575	\$ 30,588,908	\$ 30,831,353	\$ 74,781	\$ (317,226)
Transportation	2,127,908	2,273,861	2,093,664		180,197
Food Service*	495,685		692,636		
Tuition	634,993	683,166	624,306		58,860
Retirement	4,433,654	4,585,878	4,436,947		148,931
Miscellaneous*	7,468,773		6,542,553	939,601	
Adult Education	743,227	924,839	711,117	12,394	201,327
Traffic Education*	203,767		202,534		
Rental Fund*					
Comp. Absences*	77,285				
Technology Fund	756,479	1,289,656	627,059	105,187	557,410
Flexibility Fund	31	1,486			1,486
Debt Service	6,493,124	6,583,900	6,583,221		679
Building Fund*	314,036		11,043,125	4,075,954	
Building Reserve	430,254	2,314,765	813,415	64,497	1,436,853
Data Processing*	579,442		579,442		
Warehouse*	559,276		589,310	239,883	
Print Shop*	261,972		246,601	6,228	
Insurance Trust*	5,451,062		4,453,887		
Endowment Fund*	291,400		53,010		
Interlocal*	11,082		9,443		
Extracurricular*	2,558,595		1,424,193		
	\$ 64,428,620	\$ 49,246,459	\$ 72,557,816	\$ 5,518,526	

* Budgets not required by state law for these funds.

** Excludes April '20 and May '20 tax revenue which have not yet been posted.

MISSOULA COUNTY PUBLIC SCHOOLS

SUMMARY OF EXPENDITURES APPROVED

(Includes Payroll & Encumbered Reserves)

Meeting Date: September 22, 2020

Reporting Dates: June 1, 2020 ~ June 30, 2020

FUND #	FUND NAME	ELEMENTARY	SECONDARY
01	General	\$ 10,936,533.05	\$ 5,800,535.76
10	Transportation	505,450.20	280,269.07
12	Food Service	146,842.70	(128,806.12)
13	Tuition	1,177,534.00	623,166.00
14	Retirement Fund	1,477,972.87	1,035,911.78
15	Miscellaneous Federal	(476,460.26)	499,198.22
17	Adult Education	12,096.40	79,104.99
18	Traffic Education		31,268.03
20	Rental		
21	Compensated Absences	(75,000.00)	(75,000.00)
28	Technology Fund	306,041.25	171,551.75
29	Flex Fund		
50	Debt Service	4,874,750.00	5,322,750.00
60	Building	605,267.88	449,094.87
61	Building Reserve	(165,359.62)	(391,839.78)
73	Data Processing		(534,378.45)
74	Warehouse		(530,016.92)
76	Printshop		(167,227.29)
78	Insurance Trust	615,186.18	323,429.92
81	Endowment	347.00	11,750.00
82	Interlocal Agreement		(743,416.23)
84	Student Activity	13,640.32	124,252.81
TOTAL		\$19,954,841.97	\$12,181,598.41

Approved By
Board of Trustees

MISSOULA COUNTY PUBLIC SCHOOLS

Summary of Revenues and Expenditures - Year-to-Date

For the period July 1, 2020 through July 31, 2020

	Actual Revenues** Year-to-date	Expenditures-----			
		Budget	Year-to-date Expenditures	Encumbrances	Budget Balance
ELEMENTARY					
General Fund	\$ 205,466	\$ 41,983,822	\$ 540,315	\$ 309,172	\$ 41,134,335
Transportation		4,734,963	1,756		4,733,207
Food Service*			38,676	3,203	
Tuition		1,197,534			1,197,534
Retirement		6,036,562	37,036		5,999,526
Miscellaneous*	16,171		114,163	800,714	(914,877)
Adult Education	5	150,000	2,466	9,787	137,747
Rental Fund*					
Comp. Absences*					-
Litigation Reserve					-
Technology Fund		1,239,592	115,127	120,385	1,004,080
Flexibility Fund		49,159			49,159
Debt Service	41,071	6,428,500			6,428,500
Building Fund*			19,356	7,816,829	
Building Reserve		1,783,628	3,234	1,116,592	663,803
Insurance Trust*	572,811		315,192	9,504	(324,696)
Endowment Fund*					
Extracurricular Fund*	200		4,439		
	\$ 835,724	\$ 63,603,761	\$ 1,191,759	\$ 10,186,186	

SECONDARY

General Fund	\$ 120,845	\$ 30,751,683	\$ 745,515	\$ 127,429	\$ 29,878,740
Transportation		2,539,403	7,490		2,531,913
Food Service*	2,273		7,607		
Tuition		673,166			673,166
Retirement		4,652,213	61,020		4,591,193
Miscellaneous*	102,812		76,545	967,677	(1,044,222)
Adult Education	56,823	993,729	34,216	11,909	947,604
Traffic Education*	13,600		14,202		
Rental Fund*					
Comp. Absences*					
Technology Fund		1,544,332	82,324	94,192	1,367,817
Flexibility Fund		143,852			143,852
Debt Service	28,888	5,835,350			5,835,350
Building Fund*			303,706	4,961,662	
Building Reserve		2,275,743	2,087	72,062	2,201,594
Data Processing*			32,243		
Warehouse*	224		25,544	212,183	
Print Shop*	199		9,153	54,898	
Insurance Trust*	383,375		225,438	6,336	
Endowment Fund*	103,275		2,750		
Interlocal*	822		770		
Extracurricular*	78,290		114,254		
	\$ 891,426	\$ 49,409,471	\$ 1,744,861	\$ 6,508,349	

* Budgets not required by state law for these funds.

** Excludes July'20 tax revenue which have not yet been posted.

MISSOULA COUNTY PUBLIC SCHOOLS

SUMMARY OF EXPENDITURES APPROVED

(Includes Payroll & Encumbered Reserves)

Meeting Date: September 22, 2020

Reporting Dates: July 1, 2020 ~ July 31, 2020

FUND #	FUND NAME	ELEMENTARY	SECONDARY
01	General	\$ 957,065.86	\$ 878,548.87
10	Transportation	11,137.90	17,057.84
12	Food Service	47,614.24	7,886.30
13	Tuition		1,140.00
14	Retirement Fund	49,918.52	75,509.29
15	Miscellaneous Federal	324,290.47	199,868.96
17	Adult Education	7,773.80	38,363.88
18	Traffic Education		24,005.73
20	Rental		
21	Compensated Absences		
28	Technology Fund	124,072.78	88,149.86
29	Flex Fund		
50	Debt Service		
60	Building	375,901.54	1,300,022.03
61	Building Reserve	118,452.43	58,758.15
73	Data Processing		41,526.61
74	Warehouse		76,679.96
76	Printshop		8,113.28
78	Insurance Trust	417,781.55	289,679.69
81	Endowment		
82	Interlocal Agreement		
84	Student Activity	1,074.94	64,688.18
TOTAL		\$2,435,084.03	\$3,169,998.63

Approved By
Board of Trustees

MISSOULA COUNTY PUBLIC SCHOOLS

Summary of Revenues and Expenditures - Year-to-Date

For the period July 1, 2020 through August 31, 2020

ELEMENTARY	Actual Revenues** Year-to-date	Expenditures-----			
		Budget	Year-to-date Expenditures	Encumbrances	Budget Balance
General Fund	\$ 2,046,099	\$ 41,983,822	\$ 1,467,305	\$ 246,230	\$ 40,270,288
Transportation	101,750	4,734,963	14,301		4,720,662
Food Service*	3,968		108,567	3,203	
Tuition		1,197,534			1,197,534
Retirement	82,825	6,036,562	119,072		5,917,490
Miscellaneous*	116,447		440,959	779,098	(1,220,056)
Adult Education		150,000	13,256		136,744
Rental Fund*					
Comp. Absences*					-
Litigation Reserve					-
Technology Fund	34,469	1,239,592	142,583	306,214	790,795
Flexibility Fund		49,159			49,159
Debt Service		6,428,500			6,428,500
Building Fund*			25,704	8,207,602	
Building Reserve		1,783,628	53,978	1,051,694	677,956
Insurance Trust*	1,187,498		1,062,127	8,640	(1,070,767)
Endowment Fund*					
Extracurricular Fund*	200		4,439		
	\$ 3,573,257	\$ 63,603,761	\$ 3,452,290	\$ 10,602,681	

SECONDARY

General Fund	\$ 1,479,283	\$ 30,751,683	\$ 1,324,262	\$ 181,444	\$ 29,245,977
Transportation	110,000	2,539,403	25,666		2,513,737
Food Service*	2,273		17,145		
Tuition		673,166			673,166
Retirement	75,826	4,652,213	136,372		4,515,841
Miscellaneous*	239,011		429,451	906,627	(1,336,079)
Adult Education	1,740	993,729	83,911	2,249	907,569
Traffic Education*			29,779		
Rental Fund*					
Comp. Absences*					
Technology Fund	25,036	1,544,332	116,056	178,517	1,249,759
Flexibility Fund		143,852			143,852
Debt Service		5,835,350			5,835,350
Building Fund*			757,215	4,672,899	
Building Reserve		2,275,743	50,264	28,560	2,196,919
Data Processing*			73,409		
Warehouse*	1,511		78,132	162,440	
Print Shop*	234		32,822	45,841	
Insurance Trust*	792,047		751,129	5,760	
Endowment Fund*	103,275		2,750		
Interlocal*	822		3,136		
Extracurricular*	78,290		114,254		
	\$ 2,909,348	\$ 49,409,471	\$ 4,025,755	\$ 6,184,338	

* Budgets not required by state law for these funds.

** Excludes July'2020 and August '2020 tax revenue which have not yet been posted.

MISSOULA COUNTY PUBLIC SCHOOLS

SUMMARY OF EXPENDITURES APPROVED

(Includes Payroll & Encumbered Reserves)

Meeting Date: September 22, 2020

Reporting Dates: August 1, 2020 ~ August 31, 2020

FUND #	FUND NAME	ELEMENTARY	SECONDARY
01	General	\$ 762,563.35	\$ 692,733.92
10	Transportation	12,544.94	18,175.84
12	Food Service	64,342.82	8,936.19
13	Tuition		
14	Retirement Fund	104,545.75	75,351.88
15	Miscellaneous Federal	494,388.99	440,906.00
17	Adult Education	10,790.35	53,816.82
18	Traffic Education		16,612.75
20	Rental		
21	Compensated Absences		
28	Technology Fund	27,455.54	34,537.94
29	Flex Fund		
50	Debt Service		
60	Building	434,282.72	1,081,477.89
61	Building Reserve	79,397.70	48,392.78
73	Data Processing		40,933.57
74	Warehouse		68,577.22
76	Printshop		17,147.72
78	Insurance Trust	675,839.27	487,165.66
81	Endowment		2,750.00
82	Interlocal Agreement		
84	Student Activity	3,364.28	49,565.46
TOTAL		\$2,669,515.71	\$3,137,081.64

Approved By
Board of Trustees

Attachment, MCPS Board of Trustees Meeting, 9/22/20

Topic: Approve In-Person School Schedule, Transition to Phase 2

DRAFT MCPS SEMESTER 1 SCHEDULE

Phases Defined and other Reminders:

Hybrid: Monday- remote learning for all, Tu/We A-K in person, Th/Fr L-Z in person
Hybrid Plus: Monday- remote learning for all, Tues - Fri in person for all (A-Z)
Phase 2: Monday-Friday, Every Day, Every Student
Reminder: Shortened school day schedule will continue for all of first semester (through Jan. 22), no matter the phase, K5 8:30-2:10, 6-8 7:55-1:30, HS 10-3:30
Reminder: Middle School & High School will stay on intensive block schedule for the entire semester (through Jan. 22), no matter the phase

Ramp-up to Phase 2 Schedule

Week	Dates	K-5	6th-8th	9th-12th	Willard	Seeley
WK 1	Aug 26 - 29	Hybrid	Hybrid	Hybrid	Hybrid	N/A
WK 2	Aug 31 - Sept 4	Hybrid	Hybrid	Hybrid	Hybrid	Phase 2
WK 3	Sept 7 - Sept 11	Hybrid	Hybrid	Hybrid	Hybrid	Phase 2
WK 4	Sept 14 - Sept 18	Hybrid	Hybrid	Hybrid	Hybrid	Phase 2
WK 5	Sept 21 - Sept 25	Hybrid	Hybrid	Hybrid	Hybrid	Phase 2
WK 6	Sept 28 - Oct 2	Hybrid	Hybrid	Hybrid	Hybrid	Phase 2
WK 7	Oct 5 - Oct 9	Hybrid	Hybrid	Hybrid*	Hybrid Plus	Phase 2
WK 8	Oct 12 - Oct 14 (Short Week, Tchr Conf Days Thur/Fri)	Hybrid Plus**	Hybrid Plus**	Hybrid***	Hybrid Plus**	Phase 2
WK 9	Oct 19 - Oct 23	Hybrid Plus	Hybrid Plus	Hybrid	Hybrid Plus	Phase 2
WK 10	Oct 26 - Oct 30	Hybrid Plus	Hybrid Plus	Hybrid	Hybrid Plus	Phase 2
WK 11	Nov 2 - Nov 6	Hybrid Plus	Hybrid Plus	Hybrid	Hybrid Plus	Phase 2
Quarter 2	Nov 9 - Jan 22	Phase 2	Phase 2	Phase 2	Phase 2	Phase 2

Notes regarding minor alterations to schedule

*Week 7, HS only: Due to statewide ACT testing occurring on Tuesday, Oct 6 for seniors only, Tuesday will be our remote learning day for all 9-12 students. Seniors will be in attendance at school on Tuesday to take the ACT. Mon/Wed A-K in person, Th/Fri L-Z in person.
**Week 8, K-8, Hybrid Plus: Short Week due to statewide Teacher Conf Days, Monday remote learning for all, Tu/We all students in person, Th/Fri No School

*****Week 8, 9-12, Hybrid:** Short Week due to statewide Teacher Conf Days, Monday remote learning for all, Tues A-K in person, Wed L-Z in person, Th/Fri No School

Considerations and Rationale:

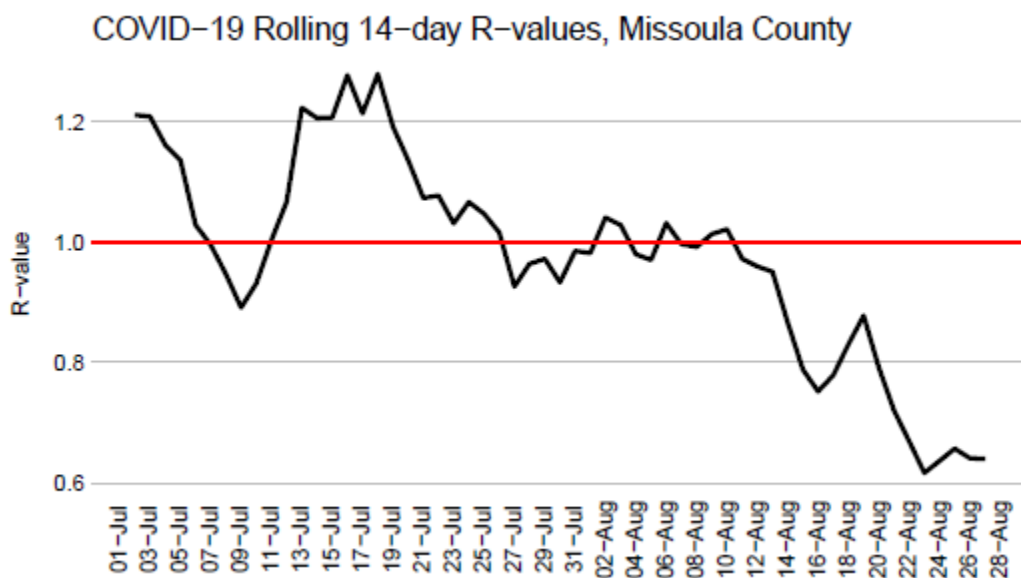
1. The draft schedule reflects a gradual transition from the hybrid to phase 2 over the next 7-weeks. This gradual transition provides time for preparation and continued careful management of confirmed COVID-19 cases to limit transmission in the schools.
2. November 9 is the start of our second quarter. The schedule we have developed has structure and predictability for the weeks leading up to Nov. 9 as well as some preliminary planning for quarter 2 until the end of our semester. Having this predictability with our in-person schedule is important for our staff and families.
3. We are recommending a transition to Phase 2 on Nov 9, because our MS and HS students will be restarting their schedule rotation in quarter 2 and it will be beneficial to have all students, every day when we restart this rotation. (Willard starts a new grading period on Oct 5.)
4. This schedule impacts in-person learning only. The MCPS Online Academy is not impacted by this change in schedule. Students in the MOA have committed to that program for the entire semester (through Jan. 22)
5. The transition to any new phase is dependent on consultation with the county health department. One consideration is that the spread of COVID-19 within our community and our schools is at a manageable level. If there are concerns related to contact tracing or capacity to manage confirmed cases, we could stay in the hybrid model.
6. There are benefits and challenges to the current hybrid schedule.
 - a. The hybrid schedule has helped us manage our new protocols with smaller numbers of students in school.
 - b. The hybrid schedule has helped with managing close contacts and confirmed cases. Most of the management has happened at the HS level, which is why our transition plan suggests leaving the HS in the hybrid schedule for longer than the K8 schools.
 - c. Most HS students are better able to manage the expectations of remote learning, when compared to our younger learners. However, we also have HS students who are struggling with remote learning.
 - d. The hybrid plus (yellow) brings elementary and middle school students back 4 days per week, which is a more gradual transition for those schools before we go back to every day, every student for 5 days per week.
 - e. The hybrid is not ideal because of difficulties with providing effective instruction and other important services to students on the remote learning days.
7. Preparing for the transition:
 - a. Continuation of Monday remote learning during hybrid plus:
 - i. We are recommending continuing a day of remote learning (Mondays) during the weeks when we are in hybrid plus.

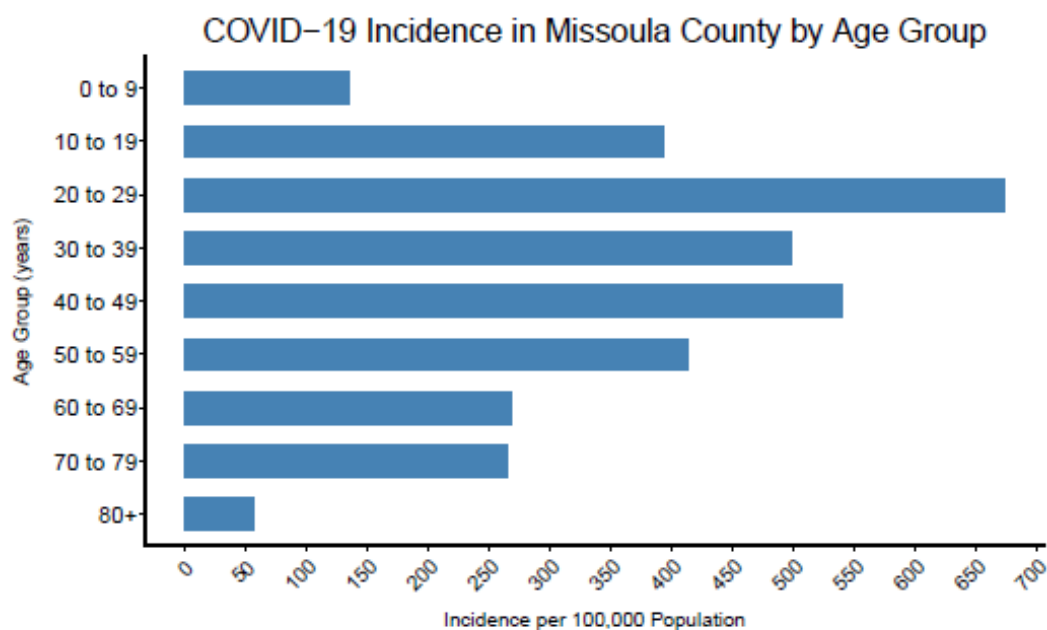
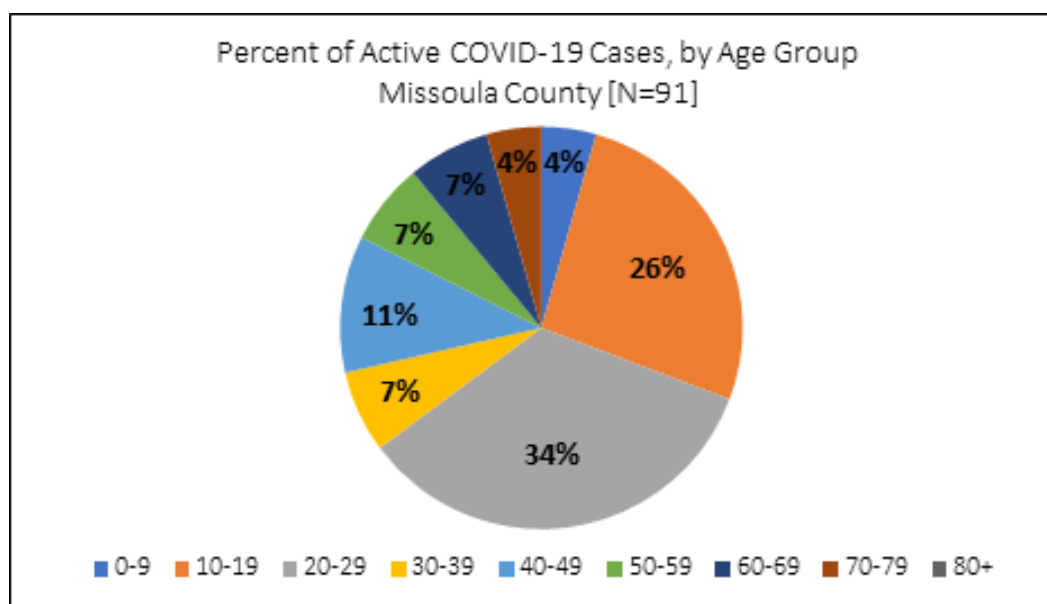
- ii. We recognize the hybrid schedule has been time consuming with regard to planning, preparation and change of assessment practices.
 - iii. In addition, to prepare for the start of school in the hybrid model, the structure of some classrooms and common spaces has been altered with fewer desks and new protocols.
 - iv. Our staff need time to prepare, both in terms of planning/grading and preparing physical space for the return to 5 days per week.
- b. Class Size: There is some hesitation in bringing students back every day, with regard to the increase in numbers in classrooms.
 - i. Overall, our class size averages are lower, due to the number of students who have selected the online academy. In addition, our class sizes at high school are lower due to the block schedule and the willingness of staff to teach extra sections.
 - ii. If we had students every day, the class size averages would be:
 - 1. K-5, class size averages by grade level range from 16-20.
 - 2. 6-8, class size averages range from 21-22.
 - 3. 9-12 class size averages range from 16-17 at the large schools and 12 at Willard.
 - 4. These are *averages, across all schools, all grade levels*. There are some instances where class size is larger than these averages.
- c. Physical Distancing: With increased student numbers it will not be possible to guarantee 6-ft of physical distancing in our classrooms, so it will be important to follow our other protocols, like wearing face coverings, frequent handwashing and sanitation, and keeping students in cohort groups.
- d. Staffing:
 - i. We have pulled staff from several buildings to work in the MCPS Online Academy. (We have over 1900 students in the MOA.) In some situations, we have had difficulty filling vacated positions at the schools due to lack of applicants.
 - ii. We have also hired many new staff to work in the MOA, which has created a shortage in our quantity of substitute employees and other applicants who would normally be applying for jobs in our schools.
 - iii. This issue is more significant at the K-5 level and specifically in the area of support staff (paraeducators and substitutes).
 - iv. Under the hybrid model, with only half the students in schools on any given day, we have been able to manage our staff shortages.
 - v. We will continue to advertise for and hire staff to fill vacancies in our schools. We believe that a return to 4 or 5 days per week may encourage more of our parents to apply for school support positions.
 - vi. Waiting until the week of Oct 12th to make any significant changes to our schedule will allow us more time to problem solve staffing issues.

Missoula County COVID-19 Data

As of September 16, 2020

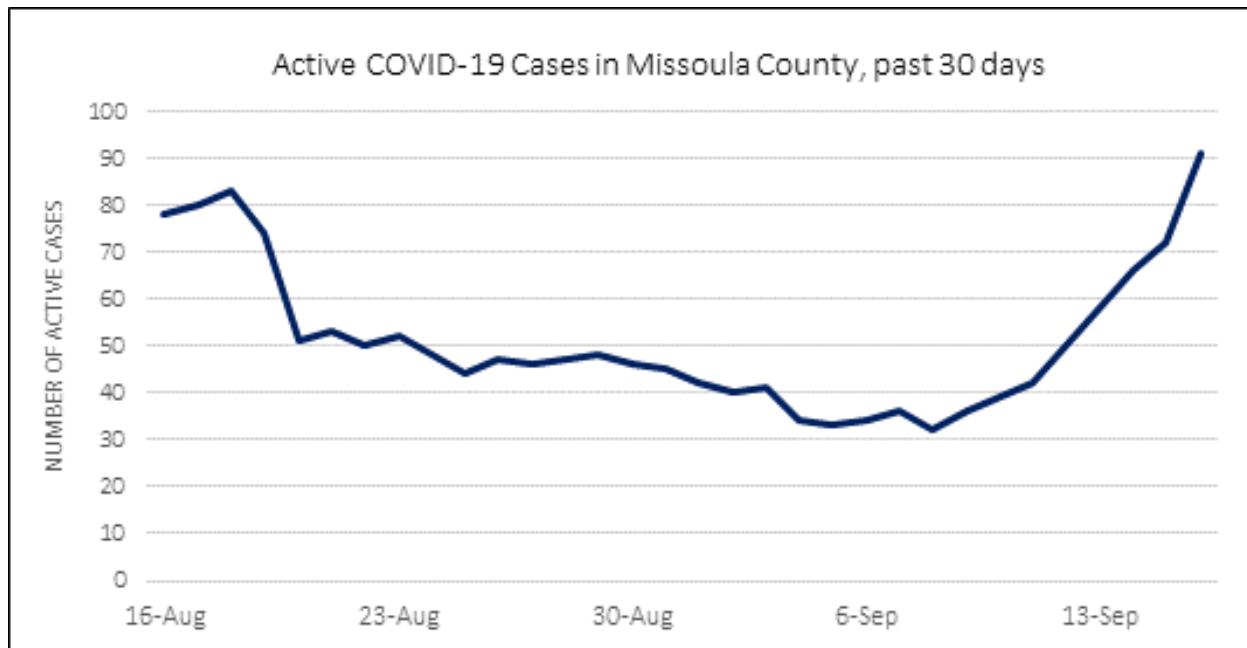
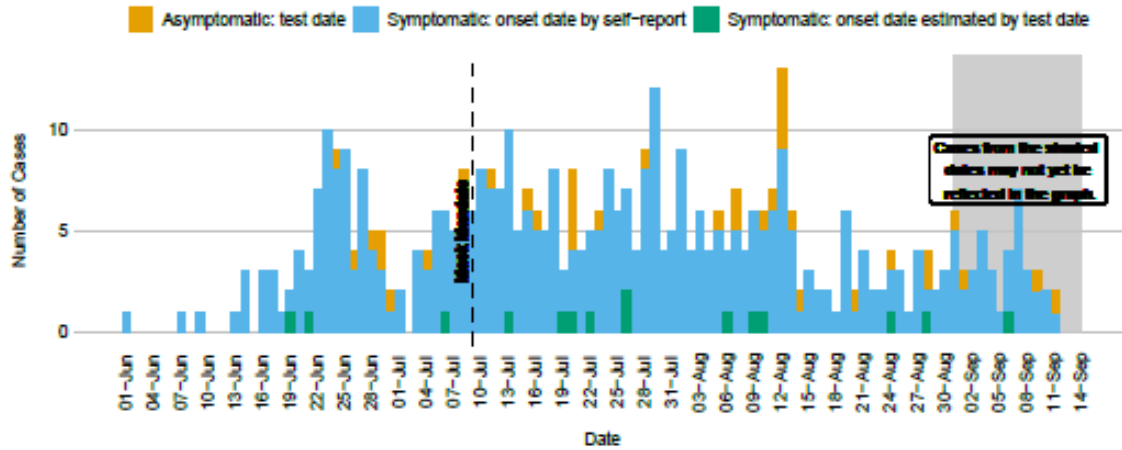
We are beginning to see a significant spike in cases since last week. Some of the increase is due to a couple of clusters associated with the UM but generally we are seeing an increase throughout Missoula County. Our 7 day average positivity rate has increased from 1.4% to 2.69%, also indicating an upward trend. Our rolling 14-day R_t is still holding below 1, but I would like to point out that because this is a rolling 14-day R_t , this is the R_t as of 2 weeks ago so we can expect that number to show an increase beginning next week. Sources of exposure in our current active cases show that majority of exposure is being a contact to a confirmed case. We currently have 91 active cases with 4% of our active cases in the 0-9 years old range and 26% are 10-19 years olds.

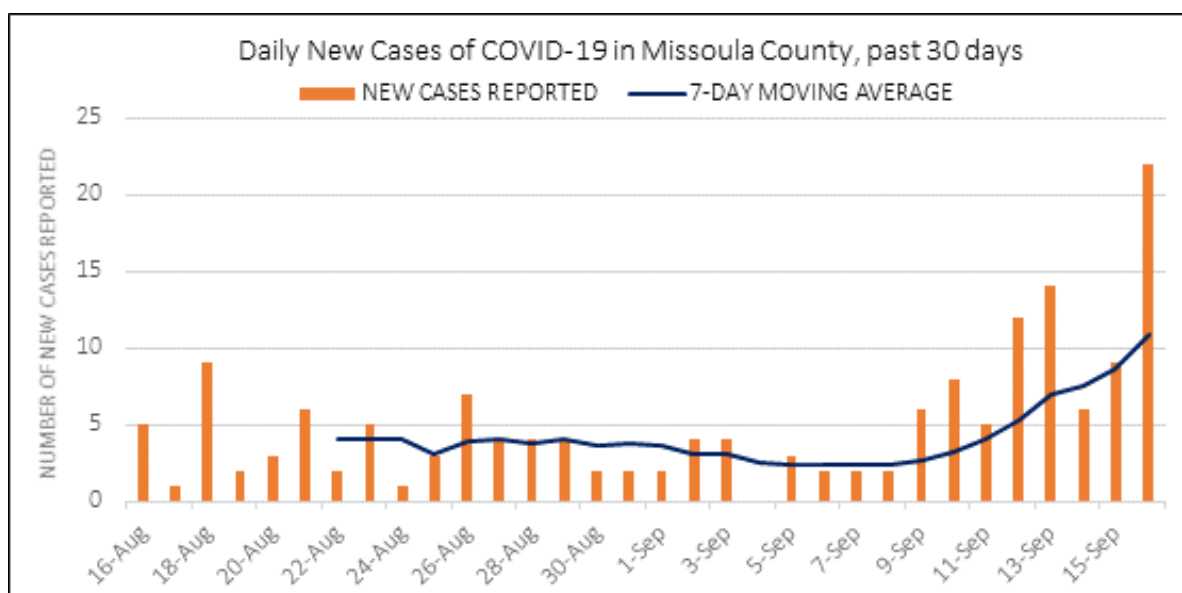
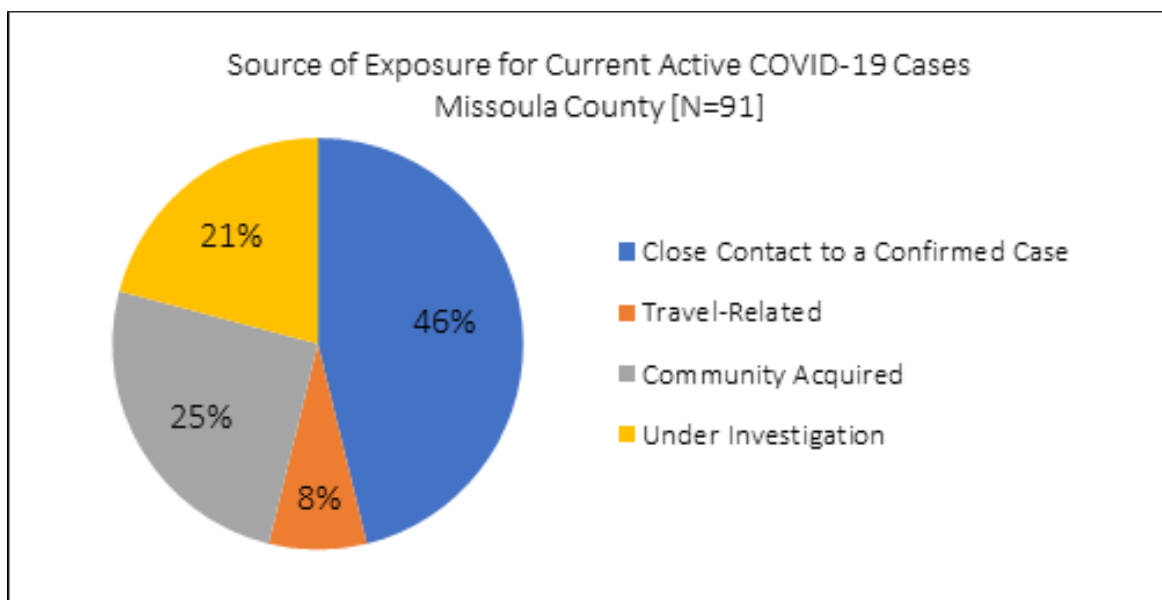




COVID-19 Cases in Missoula County Since June 1, 2020

Total cases = 503





8205

Missoula County Public Schools**NON-INSTRUCTIONAL OPERATIONS****Procurement of School Food**

The District will abide by the following requirements for any procurement related to its food services:

Except as permitted below, whenever the cost of food service supplies, products, or equipment exceed \$80,000, the District will call for formal bids by issuing public notice as required by law. Specifications will be prepared and made available to all vendors interested in submitting a bid. The contract shall be awarded to the lowest responsible bidder, except that the trustees may reject any or all bids. The Board, in making a determination as to which vendor is the lowest responsible bidder, will take into consideration not only the amount of each bid, but will also consider the skill, ability, and integrity of a vendor to do faithful, conscientious work and to promptly fulfill the contract according to its letter and spirit.

The District may enter into cooperative purchasing contracts for procurement of food supplies or services in accordance with Montana law.

Bid Specifications

The District will not award a contract to a potential vendor who has written any of the bid specifications, the solicitation documents, or any of the contract language.

Identical bid specifications and/or request for proposals will be provided to all potential vendors.

Geographic Preference

As part of a Farm to School program, the District has the discretion to apply a geographic preference for procurement of unprocessed locally grown or locally raised domestic products only.

Buy American

The District shall procure domestic commodities and products ("Buy American") for the use of its Child Nutrition Program to the maximum extent practicable. The District is permitted to buy foreign goods only when:

- Food preferences can only be met with foreign goods;
- A sufficient quantity and/or quality is not available through domestic commodities or products; or
- The cost of domestic commodities and products is significantly higher.

Debarment and Suspension

For any food service purchase in excess of \$25,000, the District shall obtain verification or certification from a vendor that neither it nor any of its principals (e.g., key employees) have been proposed for debarment, debarred, or suspended by a federal agency.

The Superintendent or his/her designee, shall establish procedures regarding the procurement of school food.

Legal References:	2 C.F.R. § 200.318	General Procurement Standards
	7 C.F.R. § 210.21	Procurement
	7 C.F.R. § 220.16	Procurement Standards
	7 C.F.R. § 225.17	Procurement Standards
	MCA § 20-9-204	Conflicts of interest, letting contracts, and calling for bids

Cross References:	Board Policy 5460
	Board Policy 5224
	Board Policy 7010
	Board Policy 7320

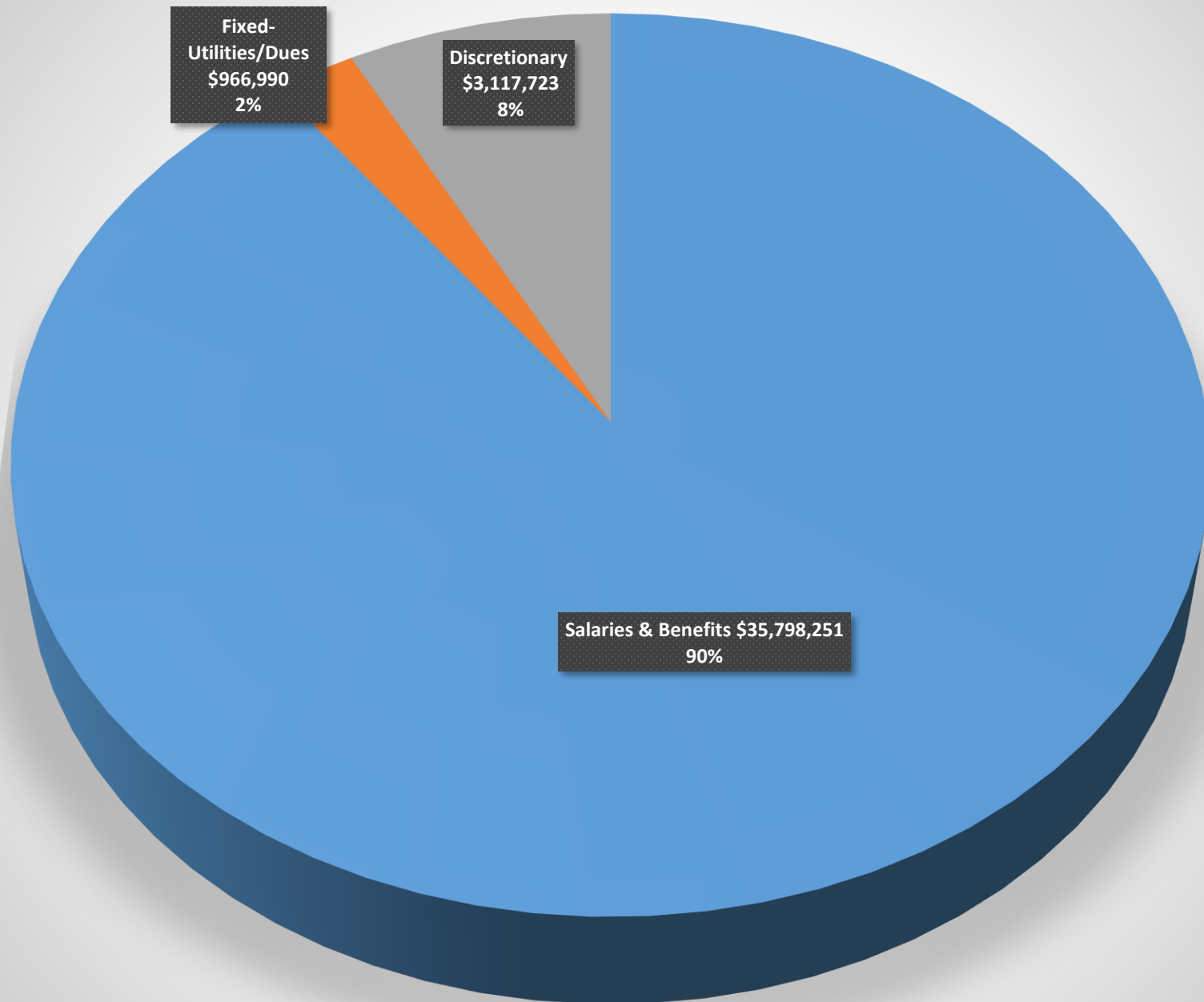
Policy History:

Adopted on:

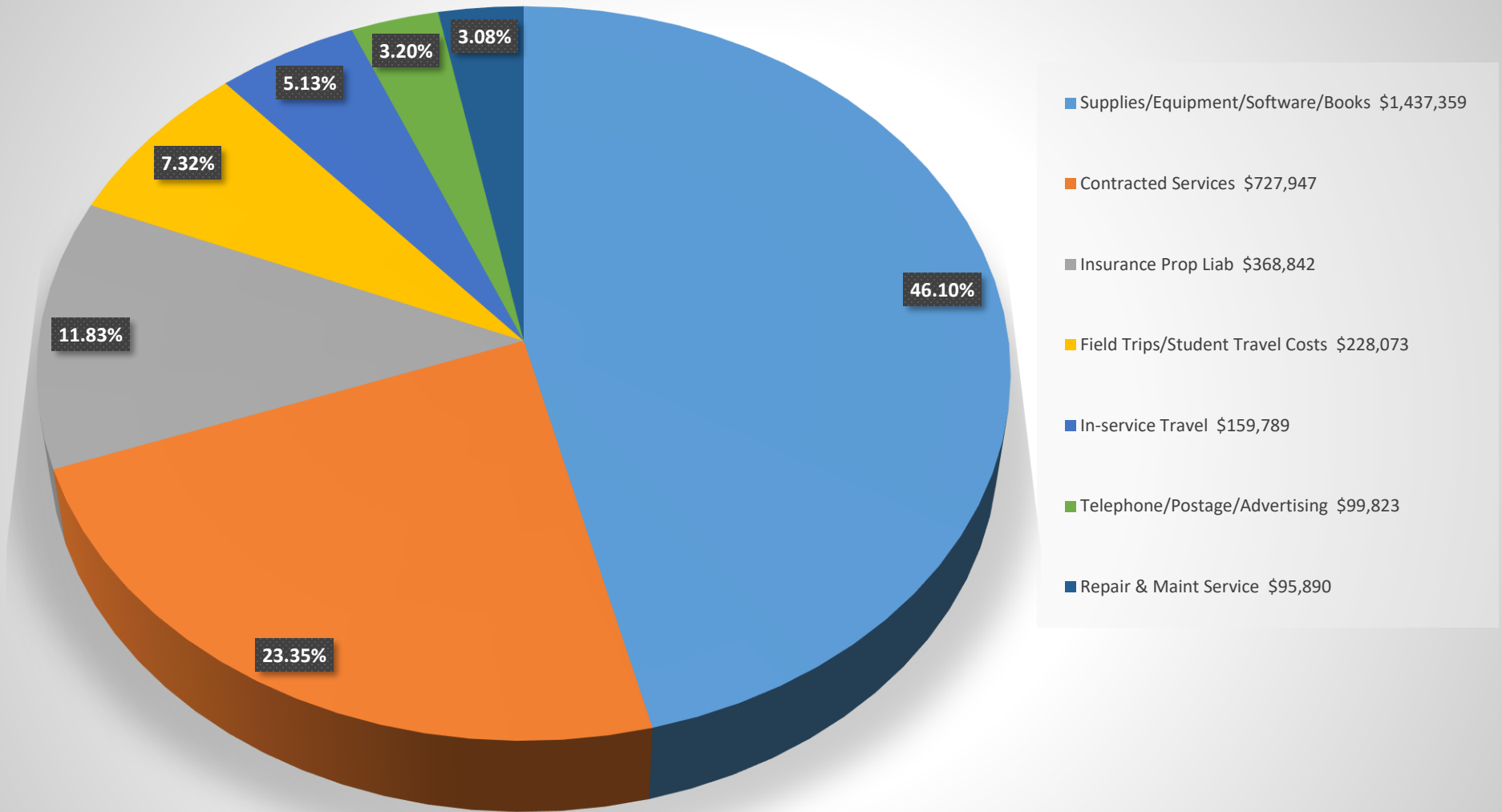
Revised on:

MISSOULA COUNTY PUBLIC SCHOOLS						
GENERAL FUNDS EXPENSES BY OBJECT CODE						
FOR THE PERIOD JULY 1, 2019 - JUNE 30, 2020						
		Elementary	Elementary	Secondary	Secondary	
		Budget	YTD Expenditures	Budget	YTD Expenditures	
Administrator Salaries	111	\$ 2,115,160	\$ 2,139,894	\$ 1,590,829	\$ 1,590,152	
Certified Salaries	112	19,484,600	19,617,007	16,039,429	15,873,624	
Other Certified Salaries/Specialists Salaries	113	2,581,020	2,604,747	865,444	791,082	
Custodial/Trades and Crafts Salaries	114	1,634,442	1,671,779	1,653,606	1,569,947	
Clerical/Secretarial Salaries	115	1,399,724	1,520,775	1,355,623	1,357,327	
Athl-Trnrs/Equip Mgrs Salaries	116	-	40,000	95,997	273,780	
Para educator Salaries	117	2,175,033	2,133,235	690,966	867,386	
Supervisor Salaries	118	82,401	91,952	113,270	97,198	
Substitute Salaries	120	554,333	449,707	418,233	284,666	
Homebound	122	25,000	30,867	96,000	69,785	
Service work Temporary	126	4,277	2,157	2,027	363	
Work Students Salaries	127	430	-	-	-	
Tech Support Temporary Salaries	129	700	-	-	-	
Overtime Salaries	130	11,735	45,287	43,868	72,279	
Professional extra Salaries	132	23,862	51,086	6,691	25,584	
Stipend Salaries	150	4,200	7,850	5,000	14,000	
Excess sick leave	160	61,800	115,775	49,029	141,770	
Vacation Term Pay	170	60,825	89,583	45,700	102,993	
Sick Term pay	180	412,891	553,330	346,411	413,732	
Salaries		\$ 30,632,434	\$ 31,165,032	\$ 23,418,123	\$ 23,545,669	
Total Benefits		\$ 4,650,965	\$ 4,633,219	\$ 3,411,160	\$ 3,249,606	
Total Salaries and Benefits		\$ 35,283,399	\$ 35,798,251	\$ 26,829,283	\$ 26,795,275	
Contracted Services		\$ 608,591	\$ 727,947	\$ 506,587	\$ 503,202	
Utilities		1,101,744	891,872	1,169,336	855,732	
Repair & Maint Service		48,304	95,890	90,422	171,776	
Field Trips/Student Travel Costs		11,550	228,073	420,405	509,822	
Insurance Prop Liab	520	370,801	368,842	286,094	259,933	
Telephone/Postage/Advertising		128,110	99,823	96,393	66,181	
In-service Travel		154,881	159,789	127,812	101,032	
Supplies/Equipment/Software		1,066,549	1,437,359	933,562	1,157,639	
Dues/Fees		1,114,108	75,118	129,015	91,318	
Operating Transfer to other fund		1,423,650	1,423,650	-	75,000	
		\$ 6,028,288	\$ 5,508,364	\$ 3,759,625	\$ 3,791,636	
Grand Total General Fund Expenditures		\$ 41,311,687	\$ 41,306,614	\$ 30,588,908	\$ 30,586,911	
YEAR END PRESERVATION/EXPENDITURE OF GENERAL FUNDS						
				Elementary	Secondary	
Available Resources						
Budget Amendment (enrollment increase) funded with state aid and TIF remittance				\$ 854,540	\$ -	
Excess General Fund Budget				\$ 1,476,404	\$ 681,965	
				\$ 2,330,944	\$ 681,965	
Preserved/Expended						
Retrofitting School Busses w/ Seat Belts				\$ 221,130	\$ 129,870	
K-5 manipulatives, O&M equip., and Fine Art Instruments				\$ 111,359	\$ -	
Cover Indirect Cost Expenditures w/ General Fund				\$ 119,653	\$ 20,166	
Transfer to Compensated Absences Fund				\$ 75,000	\$ 75,000	
Cover Medicaid (MAC billing) Expenditures with General Fund				\$ 39,000	\$ 26,000	
Cover Food Service Expenditures with General Fund				\$ 40,000	\$ 200,000	
Transfer Unexpended Building Funds to Multi District Agreement for Building Use				\$ 12,449	\$ 84,438	
Cover Medicaid Direct Billing Expenditures w/ General Fund				\$ 206,926	\$ 188,607	
Cover staff/supply expenditures typically covered with rental proceeds w/ General Fund				\$ 76,374	\$ 42,604	
Cover Building Reserve Expenditures w/ General Funds				\$ 177,291	\$ 452,690	
Cover athletic expenditures, typically covered with participation fees, w/ General Fund					\$ 58,182	
Transfer Remaining General Fund to Multi District Agreement				\$ 1,251,762	\$ (595,592)	
				\$ 2,330,944	\$ 681,965	

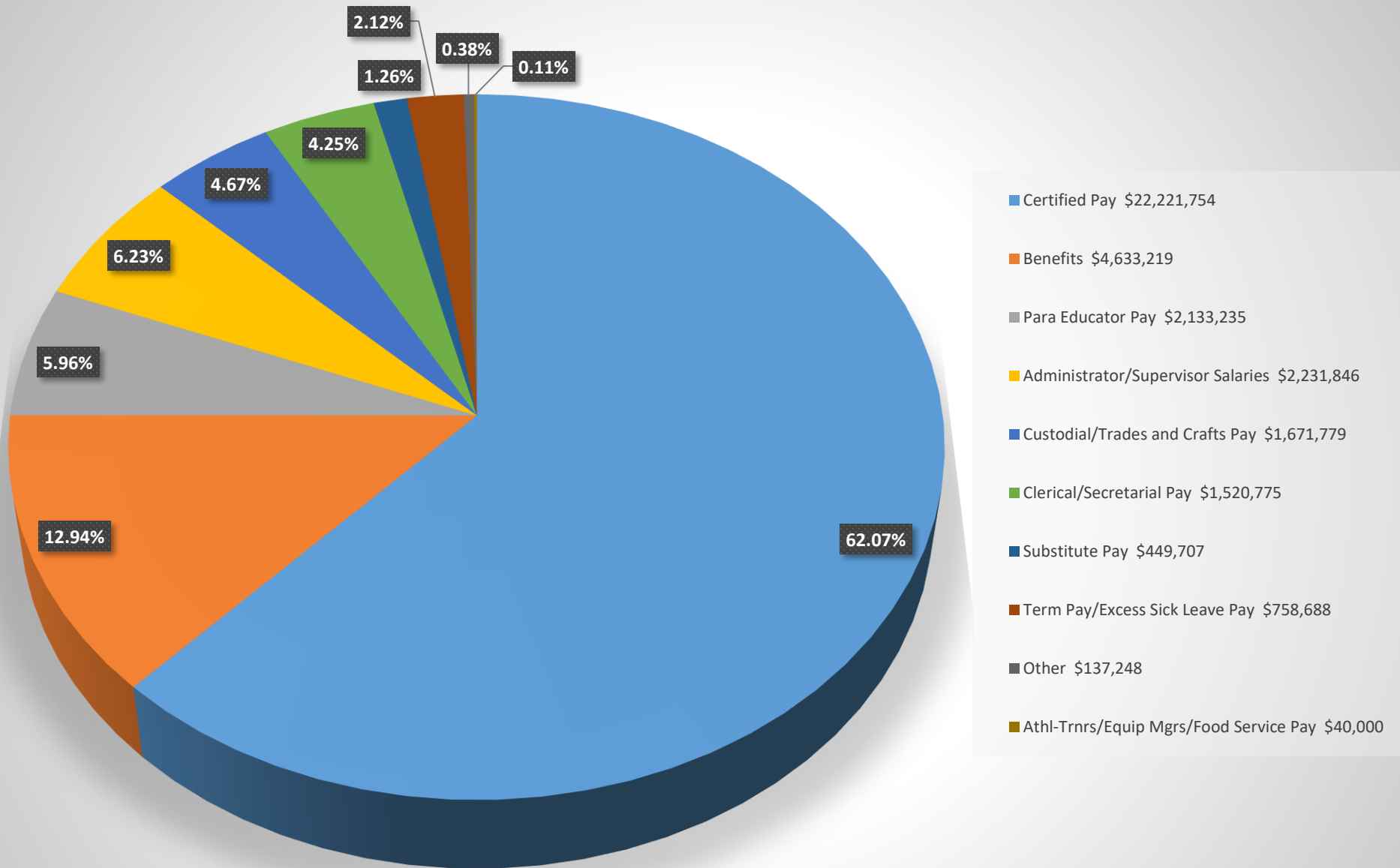
FY20 Elementary General Fund Expenditures



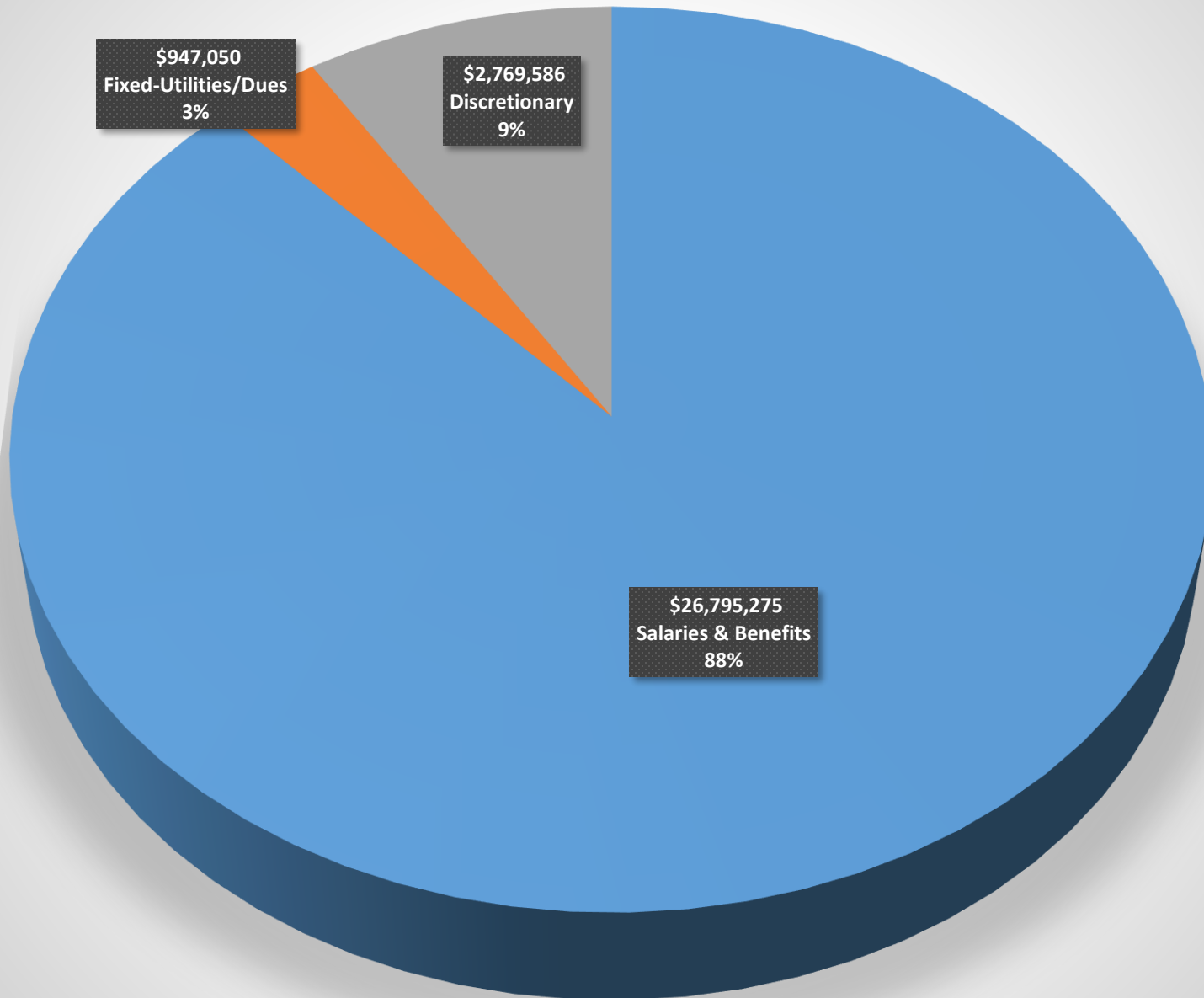
FY20 Elementary Discretionary



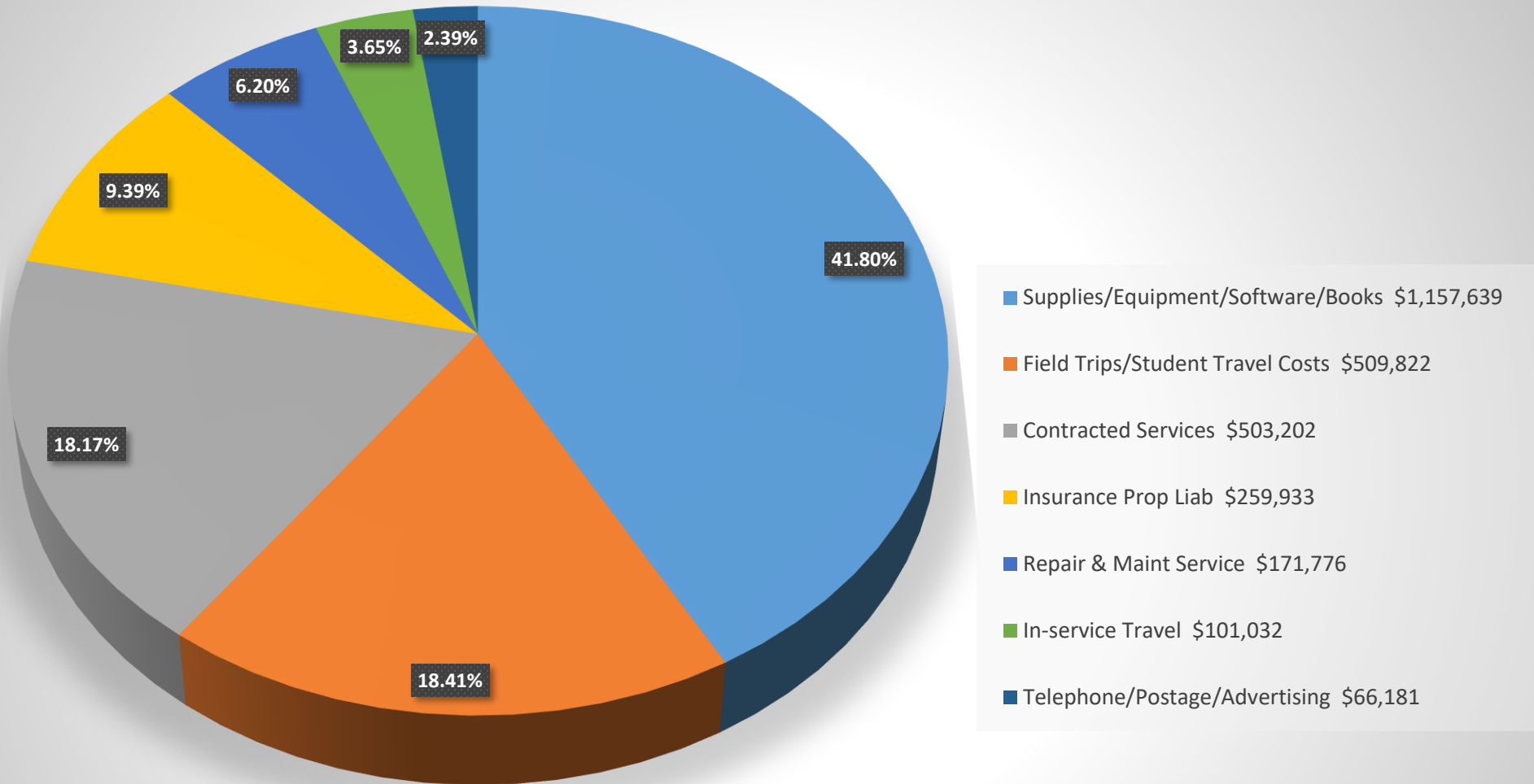
FY20 Elementary Salaries and Benefits



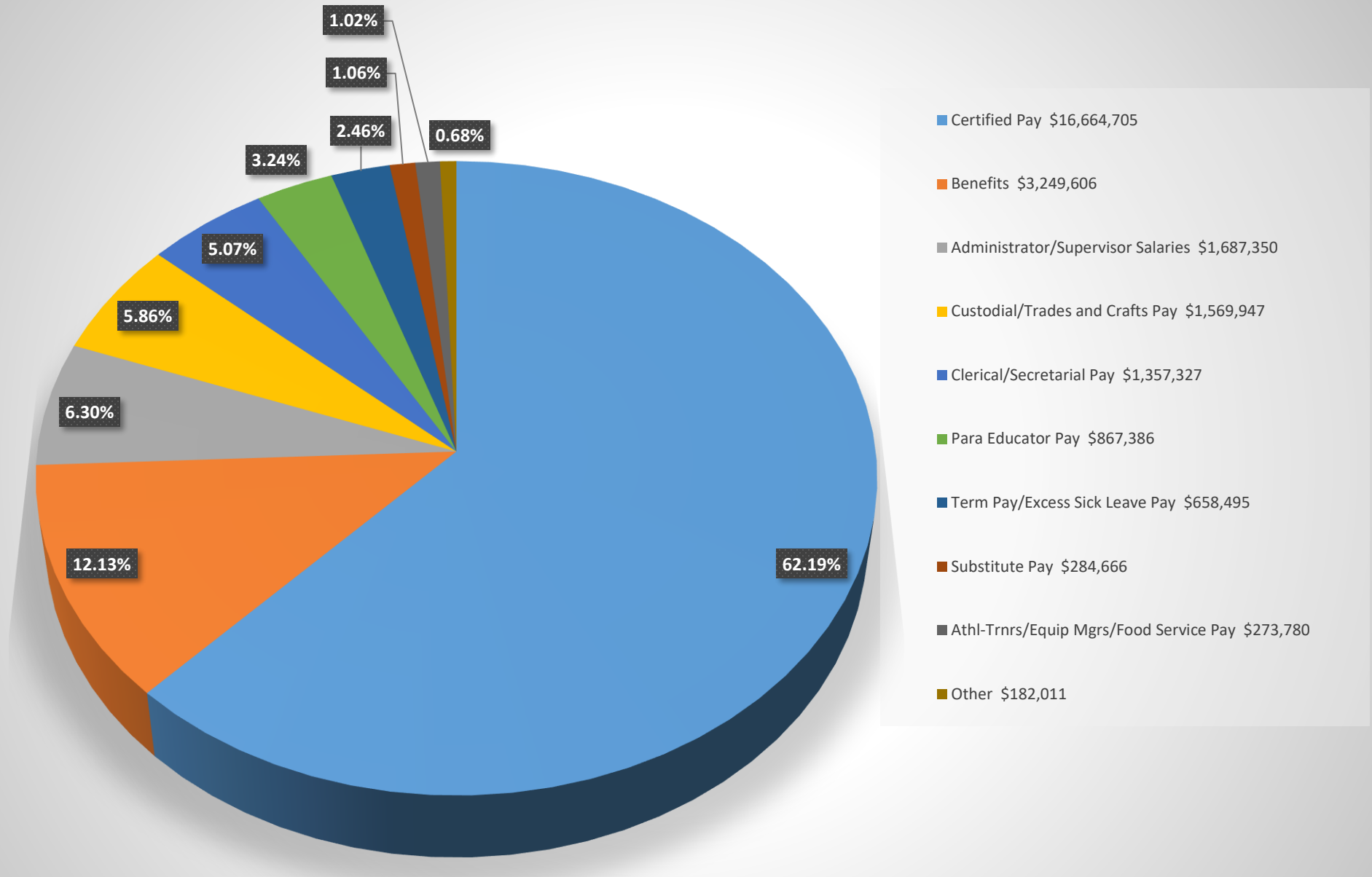
FY20 High School General Fund Expenditures



FY20 High School Discretionary



FY20 High School Salaries and Benefits



Bond Expenditures Through August 2020

Secondary Bond Expenditures

School	Construction	Technology	Soft Costs	TOTAL
HS District	281,233	1,643,446	2,115,614	\$4,040,293
Big Sky	8,488,112	403,393	1,077,325	\$9,968,830
Hellgate	22,789,102	366,564	2,477,861	\$25,633,528
Seeley	2,004,124	8,456	239,212	\$2,251,792
Sentinel	18,955,502	533,837	1,505,418	\$20,994,757
Stadium	2,421,998	1,697	81,851	\$2,505,545
Ag Center	886,339	4,006	146,326	\$1,036,672
Willard	7,428,450	90,735	569,523	\$8,088,707
TOTAL	\$63,254,859	\$3,052,134	\$8,213,130	\$74,520,124

Elementary Bond Expenditures

School	Construction	Technology	Soft Costs	TOTAL
EL District	443,066	1,985,042	3,296,625	\$5,724,733
Chief Charlo	316,441	81,499	48,615	\$446,555
Franklin	10,766,594	164,298	878,340	\$11,809,232
Hawthorne	4,877,064	140,605	513,371	\$5,531,040
Jeannette Rankin	12,512,113	128,892	1,587,598	\$14,228,604
Jefferson	383,074	37,898	113,291	\$534,263
Lewis & Clark	5,090,660	165,153	543,140	\$5,798,952
Lowell	11,180,048	142,730	942,530	\$12,265,308
Meadow Hill	8,509,477	259,980	2,512,720	\$11,282,178
Mount Jumbo	0	46,817	0	\$46,817
Paxson	1,577,082	63,369	223,366	\$1,863,816
Porter	5,279,118	63,985	1,027,790	\$6,370,893
Rattlesnake	4,470,778	83,803	484,775	\$5,039,356
Russell	4,638,623	106,284	491,445	\$5,236,351
Washington	10,720,213	189,840	1,103,143	\$12,013,195
TOTAL	\$80,764,351	\$3,660,194	\$13,766,747	\$98,191,292

MCPS - Elementary					
Tech Fund (128)					
Fiscal Year-to-date through June 30, 2020					
					Budget
			Actual FY20		Balance
		Budget	YTD THRU	Encumbered	as of
	FUNC	FY20	6/30/2020	Purchase Orders	6/30/2020
REVENUES					
Levy		\$ 850,000	\$ 843,260		\$ 6,740
Dist Invest Earnings	1510		8,784		(8,784)
State Timber Tech	3281	33,812	33,812		-
State Block Grant	3445				-
Misc Revenue	1900		5,797		(5,797)
Fund Balance Reappropriated		249,242			249,242
TOTAL REVENUE		\$ 1,133,054	\$ 891,653	\$ -	\$ 241,401
EXPENSES					
	OBJ				
Salaries	1XX	\$ 90,500	\$ 94,227	\$ -	\$ (3,727)
Benefits	2XX	15,700	16,743	-	(1,043)
Prof Service	3XX	17,653	38,997.36	900	(22,244)
Repair Service	4XX	14,152	-	-	14,152
Bandwidth	539	-	3,126	-	(3,126)
Prof Development/Travel	58X	-	10,285	510	(10,795)
Supplies	619	22,403	19,693	3,320	(609)
Minor Equipment	669	942,705	513,362	104,647	324,695
Software	689	130,652	205,136	22,841	(97,325)
Major Equip	7XX	126,882	5,882	-	121,000
Other	8XX				-
TOTAL EXPENSES		\$ 1,360,648	\$ 907,451	\$ 132,218	\$ 320,978
		(227,593.30)			

MCPS - Secondary					
Tech Fund (228)					
Fiscal Year-to-date through June 30, 2020					
					Budget
			Actual FY20		Balance
		Budget	YTD THRU	Encumbered	as of
	FUNC	FY20	6/30/2020	Purchase Orders	6/30/2020
REVENUES					
Levy		\$ 750,000	\$ 738,333		\$ 11,667
Dist Invest Earnings	1510	1,798	14,281		(12,483)
Technology	3281	25,719	25,719		-
State Block Grant	3445				-
Misc Revenue	1900		3,865		(3,865)
Fund Balance Reappropriated		512,138			512,138
TOTAL REVENUE		\$ 1,289,656	\$ 782,199	\$ -	\$ 507,457
EXPENSES	OBJ				
Salaries	1XX	\$ 97,200	\$ 95,983	-	\$ 1,217
Benefits	2XX	15,652	16,059	-	(407)
Prof Service	3XX	11,569	25,998	600	(15,029)
Repair Service	4XX	11,250	-	-	11,250
Bandwidth	53X	-	17,712	-	(17,712)
Prof Development/Travel	58X	9,000	5,171	340	3,489
Supplies	619	14,272	10,639	328	3,305
Minor Equipment	669	681,587	322,981	71,144	287,462
Software	689	109,518	128,595	15,227	(34,304)
Major Equip/Improvements	7XX	93,922	3,922	-	90,000
Other	8XX				-
TOTAL EXPENSES		\$ 1,043,969	\$ 627,059	\$ 87,639	\$ 329,271

MCPS
Transportation Fund Expenditures
Fiscal Year-to-Date through 6-30-2020

		Elementary	Elementary	Elementary	Secondary	Secondary	Secondary
		FY20	Through	Budget	FY20	Through	Budget
		Budget	6/30/2020	6/30/2020	Budget	6/30/2020	6/30/2020
REVENUES							
Levy	111X	\$ 4,033,843	\$ 3,985,905	\$ 47,938	\$ 1,833,861	\$ 1,797,262	\$ 36,599
Dist Invest Earnings	#####	-	3,772	(3,772)	-	6,104	(6,104)
County On-Schedule Trans. Reimbursement	#####	203,500	203,500	-	220,000	219,877	123
State On-Schedule Trans. Reimb.	#####	203,500	203,500	-	220,000	220,000	-
Fund Balance Reappropriated							-
<hr/>							
TOTAL REVENUE		\$ 4,440,843	\$ 4,396,677	\$ 44,166	\$ 2,273,861	\$ 2,243,242	\$ 30,619
			99%			99%	
<hr/>							
EXPENSES							
	OBJ						
Salaries	1XX	\$ 155,698	\$ 158,431	(2,733)	\$ 103,729	\$ 100,792	2,937
Benefits	2XX	11,406	11,397	9	8,258	7,867	391
Prof Service	3XX			-			-
Repair Service	4XX			-			-
Transportation	5XX	4,183,739	3,778,537	405,202	2,161,874	1,981,269	180,605
Supplies	610						
Minor Equipment	669						
Software	689	-	3,735		-	3,735	
Major Equip	7XX						
Add to Fund balance							
<hr/>							
TOTAL EXPENSES		\$ 4,350,843	\$ 3,952,099	\$ 402,479	\$ 2,273,861	\$ 2,093,664	\$ 183,932
			91%			92%	

April - June 2020 EL/MS Building Reserve Expenditures

AGENDA ITEM: 9.B.v.

DATE: 9.22.2020

<u>Instruction Minor Equipment</u>			
	Lewis & Clakr Water Well Pump Replacement - Budget Transfer from BR to GF	\$ (7,690.72)	
<u>Minor Equipment - New</u>			
	Willard Upright Vacuum - Budget Transfer from BR to GF	\$ (305.49)	
	Hawthorne Walk Behind Floor Scrubber - Budget Transfer from BR to GF	\$ (3,825.00)	
	Washington and Meadow Hill Vacuum - Budget Transfer from BR to GF	\$ (1,573.20)	
<u>Major Equipment - New</u>			
	2012 Genie Lift - Budget Transfer from BR to GF	\$ (3,600.00)	
<u>Operations & Maint Repair</u>			
	Budget Transfer from BR to GF	\$ (13,292.52)	
<u>Environment/Asbestos Oth</u>			
	Dickinson Elbow Abatement in Custodial Closet - Bud	\$ (1,342.50)	
	Dist. Admin Offices Asbestos Clearance	\$ (500.00)	
<u>Fire Security Minor Equip</u>			
	Lewis & Clark - Fire Extinguisher Services - Budget Transfer from BR to GF	\$ (498.00)	
	Washington - Fire Extinguisher Services - Budget Transfer from BR to GF	\$ (961.35)	
<u>Building Improvement Oth</u>			
	Franklin Toilet Compartments - Budget Transfer from BR to GF	\$ (890.00)	
<u>Roof Repairs</u>			
	Porter Roof Repair	\$ 170.50	
	Chief Charlo Roof Repair	\$ 242.25	
	Meadow Hill Roof Repair	\$ 306.85	
<u>Safe Schools Minor Equip</u>			
	Lowell Temp Fencing - Budget Transfer from BR to GF	\$ (1,576.00)	
	Laminated Bundles of Safety Flip Cards - Budget Transfer from BR to GF	\$ (380.72)	
	4th Quarter 2019-20 Expenditures:	\$ (35,715.90)	
	Approximate YTD Expenditures:	\$ 8,163.39	
	4th Quarter 2018-19 Expenditures:	\$ 6,736.20	
Balance:		\$ 43,437.02	

April - June 2020 HS Building Reserve Expenditures

<u>Major Equipment New</u>			
	Color Copier Purchase - Budget Transfer from BR to GF	\$ (10,860.00)	
<u>Serv - Business Minor</u>			
	Color Copier Purchase - Budget Transfer from BR to GF	\$ (1,000.00)	
<u>Operations & Maint Minor</u>			
	Waterfall Starting Lines at MCPS Stadium and Stegner	\$ 1,500.00	
	Floor Scrubber Purchase - Budget Transfer from BR to GF	\$ (2,700.00)	
<u>Operations & Maint Major</u>			
	2012 Genie Lift - Budget Transfer from BR to GF	\$ (2,400.00)	
<u>Environment/Asbestos Oth</u>			
	Sentinel Choir Buldg Abatement - Budget Transfer from BR to GF	\$ (1,225.00)	
<u>Roof Repair</u>			
	Big Sky Roof Repair	\$ 170.50	
	Sentinel Roof Repair	\$ 279.70	
	Hellgate Roof Repair	\$ 914.10	
<u>Landscape/Concrete Minor</u>			
	Big Sky Mower Electrical Troubleshooting - Budget Transfer from BR to GF	\$ (1,457.65)	
<u>Electrical Upgrad Minor</u>			
	Electric Upgrades - Budget Transfer from BR to GF	\$ (14,614.00)	
	4th Quarter 2019-20 Expenditures:	\$ (31,392.35)	
	Approximate YTD Expenditures:	\$ (16,905.66)	
	4th Quarter 2018-19 Expenditures:	\$ 24,459.70	
	Balance:		\$ 212,793.49