

FINANCIAL MANAGEMENT

Purchasing: Bids and Contracts

Whenever the cost of any supplies, equipment, or work shall exceed \$80,000, formal bids shall be called for by issuing public notice as specified by state statute. Specifications shall be prepared and be made available to all vendors interested in submitting a bid.

Superintendent/designee shall establish bidding and contract awarding procedures for all purchases of furniture, equipment, supplies, with the exception of textbooks, and operations and maintenance projects, of which the cost is estimated to be in excess of \$80,000.

Bid procedures shall be waived only as specified by state statute.

The Missoula County Public Schools' Purchasing Procedures Manual shall be followed for all purchases made for the district.

Legal Reference:

20-9-204, MCA	Conflicts of Interest, Letting Contracts, Calling for Bids
18-1-101, <i>et. seq.</i> , MCA	Public Contracts
18-1-201, <i>et. seq.</i> , MCA	Bid Security
49-3-207, MCA	Nondiscrimination Provision in all Public Contracts
37-71-203, MCA	Bids to Show Bidder is Licensed and Not Beyond a Contract Time

Policy History:

Adopted on: April 14, 1998

First Reading at PN&P Committee meeting on September 28, 2005

Approved on: October 11, 2005

Presented at April 25, 2007 PN&P Committee meeting for minor revision.

Approved on: May 8, 2007

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Approved on March 10, 2015