

**ADMINISTRATION**

Assignment and Transfer of Administrative Personnel

Administrative personnel are responsible to the Board through the Superintendent. The assignment of administrative personnel shall be in accordance with the organizational chart of the District.

Subject to the approval of the Trustees, the Superintendent shall have the authority to reorganize and/or rearrange the specific responsibilities of the administrative and supervisory personnel in a manner that will provide for the effective operation of the District. The Superintendent shall, in considering any assignment or transfer base a decision on such factors as the desired performance and/or expectations inherent in the position, the staff member's background and preparation, the staff member's past performance, the impact on other facets of the District's operations, and the needs of the District.

Administrative personnel shall be notified as soon as possible about any change in assignment. Nothing in this policy shall prevent the Superintendent from reassigning any administrative personnel during the school year to any other assignment.

Cross Reference: 5254

Non-Renewal

Legal Reference: 20-4-203, MCA  
20-4-204, MCA

Teacher Tenure  
Termination of tenure teacher services

Policy History:

Adopted on: December 9, 1997