

## BOARD OF TRUSTEES

### Evaluation of the Board of Trustees

Each Trustee may annually review the Code of Ethics as a basis for evaluating his/her own conduct as an elected representative of the Board of Trustees. Collectively, the Board shall evaluate its performance in terms of its four major functions:

1. Curriculum and Instruction:

The Board should demonstrate its responsibility for providing education leadership by:

- a. assessing the nature of the programs desired by the community,
- b. formulating educational goals based on the needs and values of the community,
- c. encouraging curriculum development activities directed toward goals,
- d. approving materials, equipment and/or methods consistent with goals, and
- e. requiring and monitoring periodic evaluations of school programs.

2. Policy Development:

The Board shall demonstrate its policy development responsibilities by:

- a. enacting policies that provide a definite course of action,
- b. soliciting input from staff, students and citizens before final adoption,
- c. monitoring the implementation of policies,
- d. reviewing policy and revising policy when change is necessary, and
- e. reviewing Board and administrative procedures for consistency with policy.

3. Management:

The Board should demonstrate its management responsibility by:

- a. reviewing budget proposals,
- b. reviewing revenues and expenditures,
- c. reviewing proposed labor agreements,
- d. reviewing staffing recommendations and evaluations,
- e. reviewing building and ground maintenance and needs,
- f. reviewing transportation services, and
- g. initiating and reviewing internal and external audits.

4. Communication with the Public:

The Board should facilitate an interaction between school and community by:

- a. distributing newsletters and descriptive reports,
- b. holding planning and informational meetings in the community,
- c. encouraging and providing for representative citizens to serve on special committees,
- d. soliciting opinion through the use of surveys and other means, and
- e. establishing and maintaining positive media contacts.

Procedure History:

Approved on: November 12, 1996